

WARREN CITY COUNCIL PROCEEDINGS

MINUTES Warren City Council Regular Meeting January 12, 2016 Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Myrfield presiding. Council members present: Mark Wimpfheimer, David Erickson, Jarod Peterson, Cam Fanfulik, John Golden. Absent: John Rehder. Also present: Shannon Mortenson, Nancy Mattson, Jon Pauna, Clarence Dau, Sue C. Holter, Jon R. Holter, Roswitha Grega, Richard Grega, Dave Conely. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Special Assessment Hearing for Division/Marshall-Jon Pauna was given the floor and did hand out the proposed project area map and parcels affected. He described the project. The project is \$2.2 million and the city pays 70% of the project with affected landowners paying 30%. This hearing is a continuation from December 15 has a portion of N. Division was added for a new street, curb and gutter. Residents in attendance questioned how it would affect their property, if some areas really did need reconstruction and if the water quality would improve. This area is mainly cast iron water pipes and old sewer lines. There have been numerous breaks in the line so water quality will improve with the installation of PVC pipe. Some areas have already had sewer PVC pipe installed so that will not be disturbed. Corner lots will be assessed the shortest side and 25% of the longer side, not to exceed 200 feet (per special assessment policy). There was a question on FEMA buyout lots and if they are assessable. Mortenson was directed to research this, determine which locations, present to council to provide answers to residents. There was a question if street lights would be replaced. Street lights are not part of the bidding plan and that would be determined by the linemen of Warren. With no further questions, the hearing closed at 7:40 PM.

4. Approval of Agenda- Under New Business: f. David Conely. **Motion was made by Wimpfheimer, second by Fanfulik to accept the agenda with changes. All in favor, Motion carried.**

5. Approval of Minutes -**Motion was made by Golden, second by Fanfulik to approve the minutes from the December 29 regular meeting. All in favor, Motion carried.**

6. Engineer's Report- The plans & specs are almost completed for Division/Marshall. Pauna will work with Mortenson to establish the bid opening date.

7. Working Supervisor Report- Reviewed. There was a question on the flag pole at the Mawami site; this will be erected in the spring.

8. Clerk's Report- Mortenson was gone most of the days since the last council meeting. Staff has been working on year end items.

9. Treasurer's Report
a. December General Ledger
b. Bills Paid/Checks Issued in December
c. Pay Bills - Motion was made by

Fanfulik, second by Erickson to pay the bills as presented with checks #37105-37153 and accept reports above. All in favor, Motion carried.

10. Unfinished Business
11. New Business

a. Resolution #01122016-01 Annual Appointments-David Erickson is the council representative on the WEDA Board. **Motion was made by Golden, second by Fanfulik to accept the resolution with the change. All in favor, Motion carried.**

b. PTO and Overtime Reports- Reports were reviewed. On the PTO report the "Vacation" column is PTO and the "Sick" column is Extended Sick Time. There was a large amount of overtime but that included two snow events. **Motion was made by Myrfield, second by Wimpfheimer to approve the reports as presented. All in favor, Motion carried.**

c. Ageing Report -Looks good in comparison to last year.

d. Work Orders - Looks good as all items are current.

e. Safety Entrance Policy- moved to Community Committee.

f. Dave Conely-Conely inquired to the enforcement of the nuisance ordinance. Council explained the intent behind the ordinance that neighbors are to call in; city staff will not drive around looking for violations. If there are repeat offenders, they will be dealt with accordingly. Conely reported a number of street lights out in which Mortenson will visit with the linemen. The linemen do drive around or walk after hours to monitor street lights.

12. Committee Meetings- Peterson reported on the Park & Rec Board meeting and the organization of a Winterfest Weekend in the city. It will be January 29-30 and include a pond hockey tournament, chili feed, cardboard sled races and bingo.

13. Future Agenda Item(s) -
14. Adjournment -**Motion was made by Golden, second by Fanfulik to adjourn at 8:12 p.m. All in favor, Motion carried.**

Deb Myrfield, Mayor

Shannon R. Mortenson
City Administrator/
Clerk-Treasurer

BILLS

Allstate Peterbilt-	
Grand Forks	306.28
American Legal Publishing	5,604.00
Constellation NewEnergy Gas Division, LLC.....	2,818.17
Don Aandal-Taralseth	2,000.00
Embroidery A.R.T. & Design.....	30.00
First Independent Bank ..	15,980.00
Grand Forks Fire Equipment LLC.....	311.78
John Deere Financial	4.03
League of Minnesota Cities	20.00
Lynette Sinn.....	200.00
MARCO	800.07
Marshall County Sheriff's Dept.....	13,261.25
Northwest Beverage, Inc.	32.25
Office Max Incorporated ..	328.02
Old Dominion Brush Company.....	417.75
Quill Corporation.....	578.06
Tess Derosier.....	1,800.00
Town & Country P & H.....	237.80