

WARREN CITY COUNCIL PROCEEDINGS

**MINUTES
Warren City Council
Regular Meeting
October 27, 2015
Call to Order**

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Myrfield presiding. Council members present: John Golden, Mark Wimpfheimer, John Rehder, Jarod Peterson. Absent: David Erickson, Cam Fanfulik. Also present: Shannon Mortenson, Jon Pauna, Nancy Mattson, Sheila Duray, Chuck DuBore, Jeanie Ulferts, Elva Bustrack, Jay Ulferts, Danny Omdahl. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Motion was made by Peterson, second by Wimpfheimer to accept the agenda as presented. All in favor, Motion carried.

4. Assessment Hearing-Jon Pauna presented the Assessment Roll and explained how the project ended with the final costs being less than estimated at the preliminary hearing. The assessments considered are based on the current assessment policy. The final lift of asphalt will be June 2016 and that cost is figured into the project cost presented. There was a question on the interest charged and that is based on the bond issue and League of Minnesota Cities recommendations. There was much discussion on how to do projects without costing residents so much money. Citizen request was to be cognizant of overtaxing and increasing the tax burden on residents. The council was urged to consider young families moving to the city when doing projects. Residents also requested that a column be added that gives the annual amount of the assessment. **Motion was made by Golden, second Rehder to accept the Final Assessment Roll with Resolution #10272015-01. All in favor, Motion carried.**

5. Approval of Minutes -Motion was made by Wimpfheimer, second Peterson to approve the minutes from the October 13 regular meeting. All in favor, Motion carried.

6. Engineer's Report- Jon Pauna updated council on the trail project which is done, the airport project is finished and the gas valves are complete. Pauna viewed the storm drain sloughing by the Snake River and will provide options for repair with work to be done next year. Pauna was asked if hydrants are leaking if they can be repaired, his direction was to call the supplier.

7. Working Supervisor Report-Reviewed.

8. Clerk's Report- Reviewed.

9. Treasurer's Report

a. Profit vs. Loss Report-approved below.

b. Pay Bills - Motion was made by Rehder, second by Golden to pay the bills as presented with checks #36882-36907 and accept the Report. All in favor, Motion carried.

10. Unfinished Business

a. Nuisance Ordinance Violation-Sheila Duray appeared to discuss the violations at her residence. She was given until November 6 to comply with the ordinance. Brandon Deschene and Susan Boman have violations under the nuisance ordinance. Letters were sent but compliance has not occurred. **Motion was made by Rehder, second by Golden to give notice to Brandon Deschene and Susan Boman on violations in CHAPTER VIII. NUISANCES & OFFENSES, PART 1a. PUBLIC NUISANCE. All in favor, Motion carried.**

b. Skating Rinks-Mortenson received a proposal from Heppner Olson Architects to provide a master

plan for the outdoor skating rink which would include enclosing. **Motion was made by Peterson, second Myrfield to enter into an agreement with Heppner Olson Architects to provide a master plan to the city of Warren for \$3,000. All in favor, Motion carried.**

11. New Business

a. Codification Proposal-The League of Minnesota Cities provides services to codify the ordinances for the city. This process has not been done since 1979 and many are outdated. The process would take about one year. Council would like to change the election cycle and add at-large seats. **Motion was made by Golden, second by Rehder to enter into an agreement with the League of Minnesota Cities to codify the ordinances. All in favor, Motion carried.**

b. Plotter Quote - Council requested to see another quote. Only one was submitted. Tabled to next meeting.

c. Liquor License- Motion was made by Golden, second by Wimpfheimer to renew the liquor license as presented. All in favor, Motion carried.

d. Cigarette License- Motion was made by Rehder, second by Myrfield to renew the cigarette license as presented. All in favor, Motion carried.

12. Committee Meetings -

13. Future Agenda Item(s) -

14. Adjournment -Motion was made by Rehder, second by Peterson to adjourn at 8:12 p.m. All in favor, Motion carried.

Deb Myrfield
Mayor

Shannon R. Mortenson
City Administrator/Clerk-Treasurer

BILLS

AmeriPride.....	345.65
Auto Value Warren	45.99
AVENET, LLC.....	450.00
Border States Electric	
Supply.....	5,036.74
CHS Ag Services, Inc.	192.75
City of Warren	8,986.06
Dakota Supply Group	
(DSG).....	2,667.52
Dale's Foods.....	27.75
Farmers Union Oil Co.....	186.41
Frontier.....	823.75
Gopher State One Call	72.50
Grand Forks Utility	
Billing.....	669.04
Guardian Pest Control.....	316.80
Hamm's Repair	92.25
Hardware Hank	300.19
Home of Economy.....	362.80
InvisiMax	902.97
J & N Concrete	
Construction	1,772.13
Jazmyn Johnson	40.00
Jet Stop, Inc.	155.10
Kadrmars, Lee & Jack-	
son, Inc.	67,667.11
Kansas State Bank.....	22,182.46
League of Minnesota	
Cities	250.00
Mar-Kit Sanitary Land-	
fill	4,604.40
Marshall County Coop-	
erative - Warren	2,385.00
Minnesota-Office of	
Pipeline Safety	568.25
NAPA Supply of Warren...	690.31
Northern Technologies,	
Inc.	1,053.80
Northwest Beverage,	
Inc.	45.75
Occupational Develop-	
ment Center	381.68
PKM Electric Coop.	841.00
Solid Ground Construc-	
tion	897.00
SWS Credit Services	37.66
Team Lab Chemical	
Corp.....	816.00
Traffic Safety Corp.....	6,792.00
True Value - Warren	118.22
Warren Auto Repair	541.24
Warren Sheaf.....	771.00