

WARREN CITY COUNCIL PROCEEDINGS

MINUTES Warren City Council Regular Meeting August 11, 2015 Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Myrfield presiding. Council members present: Cam Fanfulik, John Golden, Mark Wimpfheimer, John Rehder, David Erickson. Absent: Jarod Peterson. Also present: Shannon Mortenson, David Weber. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Under New Business: g. Dog Park, h. Community Garden, i. Brazier House by NAPA, j. Resident Concerns Around Landmark. **Motion was made by Fanfulik, second by Wimpfheimer to accept the agenda with additions. All in favor, Motion carried.**

4. Approval of Minutes -Motion was made by Rehder, second by Erickson to approve the minutes from the July 28 regular meeting. All in favor, Motion carried.

5. Engineer's Report-Jon Pauna provided an e-mail update of projects. Paving is scheduled to start on Fletcher Thursday. The mud jacking has been completed on Pleasant. The Capital Improvement Plan draft will be presented at the next meeting. The gas project bids open tomorrow.

6. Working Supervisor Report-Reviewed. Discussion ensued on the abuses at the appliance dump site. This area should be only for appliances. It has turned into anything that the sanitation truck does not pick up, ex. Furniture, microwaves, monitors, televisions. It was directed to have a sign installed that says what you can and can't put at the site and advertise on website, Facebook, Warren Sheaf.

7. Clerk's Report- Reviewed.

8. Treasurer's Report

a. Motion was made by Golden, second by Fanfulik to approve the July General Ledger, Checks Issued in July and pay the bills as presented with checks #36584-36636. All in favor, Motion carried.

9. Unfinished Business

a. None.

10. New Business

a. Feasibility Study- The drawings and cost estimates from the architect were reviewed. The project is divided into Phase 1 and Phase 2. Phase 1 is the pool bath house with a rink warming area. Phase 2 would be the activity area. Warren Area Community Fund does not approve of the concept provided. **Motion was made by Fanfulik, second by Myrfield to bill out for completion of the study, have Warren Area Community Fund provide drawings of plans and council will give final approval. All in favor, Motion carried.**

b. RFP Building Inspector- Moved to Community Committee.

c. Bids for Rig Station-The submitted bids are for the rig station structure. KLJ is bidding for the equipment installation. Motion was made by Fanfulik, second by Rehder to approve the bids from Gornowicz Construction for \$21,000, LaBine Electric for \$23,771 and J & N Concrete for \$4,504.56. All in favor, Motion carried.

d. Overtime Report- Motion was made by Golden, second by Myrfield to approve the report as presented. All in favor, Motion carried.

e. Work Orders- There was a lot of dumpsters on the list that have been completed. Weber will work with Wohlers and G. Peterson to learn the work order system.

f. Ageing Report-Reviewed.

g. Dog Park-Fanfulik toured the dog park in Grand Forks at Lincoln Park. It is 2 _ acres with 6 ft. fence for the large breeds and 4 ft. fence for small breeds. There are water fountains, benches, tables, plastic bags and double entry gates. Question was posed if the baseball fields could be used for a park. That would not be a good option. A survey will be conducted this week with questions on usage, dog size, location, interest.

h. Community Garden-the question was posed could a community garden go south of Westbridge. That wouldn't be an ideal spot. City will think of a possible other area and explore setting up a community garden.

i. Brazier House by NAPA-this structure is uninhabitable. Mortenson was directed to begin condemnation proceedings. That process is usually quite lengthy. Mortenson will contact the city attorney and provide a timeline for execution.

j. Residents Concerns Around Landmark-the residents at the

Landmark are parking on the street and blocking driveways. There is not enough parking in the Landmark lots for all the resident's cars. It is hard to place no parking signs as that means homeowners couldn't park on the street either.

11. Committee Meetings - Finance and Human Relations Committee met to discuss staffing options. It is the committee's recommendation to replace the sanitation position vacated by Greer with a position that works up to 32 hours per week on a temporary trail basis thru May 2016. The position would receive 80% of the city's benefit package. The position would be Grade 2 on the Salary Scale. **Motion was made by Golden, second by Erickson to accept the committee recommendation and move Curtis Bodey into the temporary position pending Teamsters 120 approval of the position. All in favor, Rehder opposed. Motion carried.** Mike Novacek was designated as the point person for Westbridge Center. This building needs a lot of attention with its ageing infrastructure and equipment. Committee discussed extending the office hours to accommodate residents that commute. Mortenson was directed to set up hours and staff as needed. The option of setting up the cemetery contract for three years was discussed. This contract will be advertised now to set up for years 2016-2018. The Utility Committee met to discuss the mosquito fees. Historically the fund losses about \$25,000 each year since reducing the fee. The cost of spray continues to increase along with labor costs. **Motion was made by Myrfield, second by Rehder to increase the mosquito fee to \$4.50/month. All in favor, Golden and Fanfulik opposed. Motion carried.** Opposition felt the increase was not enough to sustain the fund in the future.

12. Future Agenda Item(s) -

13. Adjournment -Motion was made by Rehder, second by Myrfield to adjourn at 8:37 p.m. All in favor, Motion carried.

Deb Myrfield, Mayor
Shannon R. Mortenson
City Administrator/
Clerk-Treasurer

BILLS	
175 Corner Store.....	227.90
Acme Electric.....	56.98
AmeriPride.....	333.51
Auto Value Warren.....	171.34
Border States Electric	
Supply.....	8,457.59
City of Warren.....	14,044.06
Colepapers, Inc.....	59.91
Dakota Supply Group	
(DSG).....	781.97
Dale's Foods.....	206.85
DuFault Excavating.....	1,173.00
Embroidery A.R.T. &	
Design.....	12.50
Farmers Union Oil Co.....	231.89
Frontier.....	857.33
Gopher State One Call....	53.65
Grand Forks Utility	
Billing.....	424.23
Guardian Pest Control....	391.75
Hardware Hank.....	645.78
Hawkins, Inc.....	4,565.50
Interstate PowerSys-	
tems.....	1,118.27
InvisiMax.....	952.97
Irby Tool & Safety.....	35,927.38
J & N Concrete Con-	
struction.....	4,083.40
Jet Stop, Inc.....	532.50
Kadrmars, Lee & Jack-	
son, Inc.....	78,500.35
League of Minnesota	
Cities.....	250.00
Mar-Kit Sanitary Land-	
fill.....	5,750.55
Marshall County Coop-	
erative-Warren.....	490.61
Miller Electric, Inc.....	90.00
Minnesota Public Facil-	
ities Authority.....	118,857.23
Minnkota Power Coop-	
erative, Inc.....	666.99
NAPA Supply of	
Warren.....	1,464.22
Novaspect, Inc.....	417.64
Occupational Develop-	
ment Center.....	397.11
PKM Electric Coop.....	1,078.00
Railroad Management	
Company III, LLC.....	160.78
Regents of the U of M....	125.00
Rolf-Tech Inc.....	239.08
Sjoberg's Cable TV,	
Inc.....	49.95
The Under Car Shop.....	35.00
TRF Times/Northern	
Watch.....	31.74
True Value - Warren.....	479.50
Warren Auto Repair.....	905.66
Warren Sheaf.....	783.00
WDAZ.....	420.00