

WARREN CITY COUNCIL PROCEEDINGS

MINUTES Warren City Council Regular Meeting February 10, 2015 Call to Order

A tour of the NorthStar Assisted Living was conducted at 6 PM for council members that were interested in the facility. Those present were: Deb Myrfield, Cam Fanulik, John Golden and Jarod Peterson. No official city business was conducted.

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Myrfield presiding. Council members present: Jarod Peterson, Mark Wimpfheimer, David Erickson, John Golden and Cam Fanulik. John Rehder attended via videoconferencing. Also present: Shannon Mortenson, Nancy Mattson, Phil Thompson, Gene Rollers, Jeremy Linnell, Tony Johnson, Mike Bienek. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Motion was made by Fanulik, second by Peterson to accept the agenda as presented. All in favor, Motion carried.

4. Approval of Minutes – Motion was made by Wimpfheimer, second by Erickson to approve the minutes from the January 27 meeting. All in favor, Motion carried.

5. Engineer's Report-Nothing formal was presented. Paulsen is on vacation.

6. Working Supervisor Report/Electric Report-Council inquired where the trees go that are cut down. They are hauled to the lagoon dump site.

7. Clerk's Report- Mortenson explained the concept of the Multigenerational Center being developed by the Warren Area Community Foundation. KLJ and an architectural firm will be conducting a feasibility study to assist with location, size and future operating costs. Paulsen will provide a scope of services at the next council meeting.

8. Treasurer's Report

a. January General Ledger-reviewed.

b. Checks Issued in January-reviewed.

c. Pay Bills: Motion was made by Golden, second by Wimpfheimer to pay the bills as presented with checks #35969-36011 and accept the General Ledger/Checks Issued reviewed above. All in favor, Motion carried.

9. Unfinished Business

10. New Business

a. Mike Bienek- Bienek took the floor to discuss the future plans for the indoor skating rink. He would like the council to make sure enclosures are over the outdoor rinks prior to tearing down the indoor rink. The council does find value in having both rinks as they seem to get a lot of use. There is a larger age span of people playing hockey so Mortenson was directed to look into offering more hockey hours at the indoor rink. Council discussed that if both rinks are seeing so much use, then city should explore covering two sheets of ice to accommodate the increased usage.

b. Public Hearing-Taralseth and Invisimax Building- The floor was given to Phil Thompson, Warren Economic Development Authority President, to discuss the sale of the two buildings. There was no one present for further discussion. Sale will proceed as motioned by WEDA Board.

c. Fire Department Report- Gene Rollers was given the floor. He is the current fire chief along with officers, Jeremy Linnell and Tony Johnson. Three retired from the department in 2014 and three new members were added. There were 52 fire calls in 2014. The new pumper truck is fully in service. Council thanked the department for their time.

d. Project Priority List Project-KLJ Engineering is recommending submitting an application to MPCA to add designated areas in the NW cor-

ner of the city to the project priority list for funding in 2016. The submission does not commit the city to executing the project but would provide low interest financing if the city choose to move forward. The areas would only have sewer line replaced which would only entail _ of the street to be disrupted. Estimated cost is \$1 Million. **Motion was made by Fanulik, second by Golden to submit an application for sewer line replacement on N. Minnesota, N. Central and N. Montana as indicated on the Facilities Plan map. All in favor. Motion carried.**

e. Liquor License- Motion was made by Golden, second by Wimpfheimer to approve the liquor license for Hwy. 175 Store. All in favor. Motion carried.

f. Deputy Clerk Evaluation- Grant Peterson was evaluated on his performance for the last three months. Mortenson recommended a step increase and moving his position to a salaried one. Mortenson explained the move would align the position with the other non-bargaining unit positions and the position does have supervisory roles which again aligns with the other two positions. **Motion was made by Peterson, second by Fanulik to approve the Administrator's recommendation and increase Grant Peterson's wage one step and move from hourly to salary. All in favor, Motion carried.**

g. Overtime Reports-there were two snow events in January with one being on a Saturday.

h. Work Orders-all work orders are completed except two that need to wait until spring.

i. Ageing Report-reviewed.

11. Committee Meetings – None.

12. Future Agenda Item(s) – None.

13. Adjournment –Motion was made by Golden, second by Peterson to adjourn at 7:35 p.m. All in favor, Motion carried.

Deb Myrfield, Mayor

Shannon R. Mortenson
City Administrator/
Clerk-Treasurer

BILLS

175 Corner Store.....	47.65
Acme Electric.....	211.79
AmeriPride.....	342.14
Auto Value Warren	343.17
Bauer's Flowers & Gifts...	54.95
Border States Electric	
Supply.....	2,110.89
City of Warren.....	16,141.24
Dale's Foods.....	276.16
Farmers Union Oil Co.....	121.60
Frontier.....	876.47
Grand Forks Utility	
Billing.....	302.56
Groeber & Associates,	
Inc.	1,147.35
Guardian Pest Control.....	415.95
Hardware Hank	111.93
InvisiMax	902.96
Irby Tool & Safety.....	666.90
Jet Stop, Inc.	393.51
John Deere Financial	719.07
Kadrmass, Lee & Jack-	
son, Inc.	1,629.93
Mallorys Studio	7,700.00
Mar-Kit Sanitary Land-	
fill	4,018.50
Marshall County Coop-	
erative-Warren.....	3,841.75
Miller Electric, Inc.	1,352.04
Minnesota Office of	
Pipeline Safety	100.82
Minnesota Public Facil-	
ities Authority	7,850.41
NAPA Supply of Warren...	467.58
North Valley Health	
Center (NVHC)	15.00
Occupational Develop-	
ment Center	491.08
PKM Electric Coop.	1,160.00
Quill Corporation.....	22.93
Sanitation Products	92.87
St. Croix Recreation	
Company, Inc.	2,694.44
Thief River Glass, Inc.....	197.56
Town & Country P&H.....	9,729.88
True Value-Warren	745.49
Warren Auto Repair	3,227.80
Westberg Body Shop,	
Inc.	58.00