

# WARREN CITY COUNCIL PROCEEDINGS

## MINUTES Warren City Council Regular Meeting November 25, 2014 Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Cam Fanfulik presiding. Council members present: John Golden, Mark Wimpfheimer, Jarod Peterson, David Erickson. Absent: Deb Myrfield, John Rehder. Also present: Shannon Mortenson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

**3. Oath of Office:** Cam Fanfulik was sworn into office.

**4. Approval of Agenda-** Under New Business: f. MN Stories in a Changing Climate Forum. **Motion was made by Peterson, second Wimpfheimer to accept the agenda with additions. All in favor, Motion carried.**

**5. Approval of Minutes – Motion was made by Golden, second by Erickson to approve the minutes from the November 10 meeting. All in favor, Motion carried.**

**6. Working Supervisor Report-** Reviewed. Question was asked why the city uses hangar space when the area should be rented. There is a portion of the hangar that does not accommodate airplanes and is a good size for storing the mowing tractor and mower.

**7. Clerk's Report-** Reviewed.

**8. Engineering Report-**None. Mortenson did update council that the final inspection for the water tower will be the first part of December. Council inquired as to the removal of the old tower. Mortenson has not contacted the Forest River colony.

**9. Treasurer's Report**

**a. Budget vs. Actual-** Reviewed.

**b. Pay Bills:** Motion was made by Peterson, second by Golden to pay the bills as presented with checks #35649-35684. All in favor, Motion carried.

**10. Unfinished Business-**none.

**11. New Business**

**a. Sanitation Contract-** this contract is with Grand Forks Landfill and would cover the dumping of inert material. It is a five year contract and does not address rates. **Motion was made by Wimpfheimer, second by**

**Fanfulik to enter into the contract as presented. All in favor. Motion carried.**

**b. Payoff of Debt Recommendations-** Mortenson presented a memo recommending paying off the debt on the Warren Office Building which is \$195,000. An email has been sent to the auditors requesting their advice on how to proceed with the remaining funds from the Certificate of Deposit. Tabled.

**c. Skating Rink-**The indoor rink is being worked on to establish ice. A city employee is interested in the rink manager duties after hours. The union has been contacted regarding this. The business agent will do some further checking. Applications are currently being accepted for rink attendants. Mortenson would like to be able to hire before next meeting when the ice is ready. **Motion was made by Golden, second by Peterson to allow Mortenson to hire the needed staff and approve at the next meeting. All in favor. Motion carried.**

**d. Committee Appointments-** The committee appointments will remain the same with David Erickson replacing Rodger Haugtvedt. On the committees that Haugtvedt chaired, those duties go to a tenured councilmember. Wimpfheimer was recommended to chair the Community committee. Council present voted on Council President with Cam Fanfulik receives the most votes for President. **Motion was made by Fanfulik, second by Erickson to accept the committee appointments and president as presented. All in favor. Motion carried.**

**e. Approve Council Schedule 2015-** Motion was made by Golden, second by Wimpfheimer to approve the schedule as presented. All in favor. Motion carried.

**f. MN Stories in a Changing Climate-** Today, Fanfulik and Mortenson had a conference call asking if the city would be interested in hosting a forum conducted by the Will Steger Foundation. Council would be interested but would like to research the Foundation involved prior to a firm commitment. Tabled.

**12. Committee Meetings –** The Public Works Committee feels the city should make a policy for areas that are smoke free. Mortenson was directed to develop the policy.

**13. Future Agenda Item(s) –** December 9 meeting is at 6 PM. Council inquired to snow removal and parked cars. There are ordinances in place addressing this issue. Mortenson will work with staff so they inform the office and letters will be sent.

**14. Adjournment –Motion was made by Golden, second by Peterson to adjourn at 8:40 p.m. All in favor, Motion carried.**

Cam Fanfulik, President  
Shannon R. Mortenson  
City Administrator/  
Clerk-Treasurer

## BILLS

AmeriPride .....	331.14
Bremer Bank .....	63,914.16
Constellation New-Energy Gas Division, LLC .....	2,016.59
Electric Pump, Inc. ....	7,566.54
Evergreen Implement Company .....	7,500.00
Gornowicz Construction Co. ....	75.00
Grand Forks Fire Equipment LLC .....	50.00
Hawkins, Inc. ....	938.78
Insight Technologies, Inc. ....	465.00
Karl Frigaard .....	190.40
KB Stump Removal .....	488.00
LifeLine .....	1,714.75
Melody's Cafe .....	176.00
Metro Dispatch, Inc. ....	1,896.73
Minnesota Municipal Utilities Assoc. ....	555.00
Minnesota Secretary of State-Notary .....	120.00
Municipal Gas Acquisition and Supply Corp. ..	28,528.81
NFPA .....	165.00
Nordic Fiberglass, Inc. ....	3,476.34
Northwest Community Action .....	3,443.00
Quill Corporation .....	953.04
RMB Environmental Lab ..	30.00
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Shannon Mortenson .....	33.90
Stan's Communications Corp. ....	436.00
Stone's Mobile Radio .....	209.20
T.D. Office Supply .....	284.43
Thief River Glass, Inc. ....	50.00
Valley Oil Company .....	1,066.53
Warren Flame Fighters ....	7,200.00
Westberg Body Shop, Inc. ....	191.00