WARREN CITY COUNCIL PROCEEDINGS

MINUTES
Warren City Council
Regular Meeting
October 28, 2014
Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Deb Myrfield presiding. Council members present: Rodger Haugtvedt, John Golden, John Rehder, Mark Wimpfheimer, Cam Fanfulik. Absent: Jarod Peterson. Also present: Shannon Mortenson, Nancy Mattson, David Weber, Joel Paulsen, Brent McMillan, Leroy Vonasek, Dale Nelson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda-Under New Business: k. Sanitation. Motion was made by Fanfulik, second Haugtvedt to accept the agenda with additions. All in favor, Motion carried.

4. Approval of Minutes – Motion was made by Rehder, second by Fanfulik to approve the minutes from the October 14 meeting. All in favor, Motion carried.

5. Working Supervisor Report-Reviewed.

6. Clerk's Report- Reviewed.

7. Engineering Report-Joel Paulsen was given the floor. Marshall Avenue had a couple of water breaks during the process of switching water towers. The cast iron water main is pitted and very weak. This area should be replaced. Paulsen and Jeff Wohlers looked closely at W. Cross Ave. Areas of the street has alligator cracks which means the base is poor and the street is shot it those areas. Any alligator portions need to be dug out and filled with new base. The cost estimate to fix Cross would be $50-75,000. There are a lot of streets in this condition throughout the city. The Pavement Maintenance Plan is for preservation. The city should consider a Reconstruction Plan and budget accordingly. Change Order #1 was reviewed in regards to Fletcher Avenue and extending the completion date. **Motion was made by Golden, second by Fanfulik to approve Change Order #1 as presented. All in favor, Motion carried.** Task Order #6 was reviewed in regards to the facility plan and adding the lagoon which would incur more costs for testing. Motion was made by Golden, second by Fanfulik to approve Task Order #6 as presented. All in favor, Motion carried. The Transportation Alternatives Program (TAP) grant funding letter of intent is due at the end of the month. Due to the limited amount of funds, Paulsen recommended applying for replacement of the pedestrian/snowmobile bridge by Elm Crest Hotel. The cost of replacement with engineering, etc. was around $200,000. Council did question if this bridge was fancy or plain. Council does not want to spend money on what could be viewed as unnecessary extras. KLJ will send up a bridge inspector to see if repairs could be done instead. Paulsen will send specs to Mortenson tomorrow and the letter of intent has to be submitted Oct. 31. **Motion was made by Myrfield, second by Rehder to approve submitting the letter of intent after more information is received regarding the bridge. All in favor, Motion carried.**

8. Treasurer's Report

a. Checks Issued in September-Motion was made by Haugtvedt, second by Wimpfheimer to approve the report as presented. All in favor, Motion carried.

b. Pay Bills: Motion was made by Haugtvedt, second by Wimpfheimer to pay the bills as presented with checks #35531-35566. All in favor, Motion carried.

9. Unfinished Business

a. Work Orders-There are too many water meters listed. Often employees cannot gain access inside homes to do the necessary work. Council directed Mortenson to send letters to obtain access within two weeks or an additional charge of $50/month will go on the utility bill until the meter is fixed.

10. New Business

a. Resolution 102814-01- Motion was made by Fanfulik, second by Wimpfheimer to accept the resolution as presented. All in favor, Rehder opposed. Motion carried.

b. Markit Presentation-Dale Nelson was given the floor. Markit is owned and operated by a joint powers agreement with Kittson and Marshall County. The rate for disposal of Municipal Solid Waste (MSW) and inert waste is $45/ton. Currently the city hauls to the Grand Forks landfill and they have a different rate for MSW and inert. If the city brings garbage to Markit, Minnesota does have different landfill regulations from North Dakota. Yard waste cannot be brought to a Minnesota landfill. Since the county owns the landfill, Warren would not enter into a contract with Markit but would be charged the same rate as other haulers in the two counties. A discussion on distance determined that the mileage may be a bit more to Markit but timing would be the same; no stoplights, city traffic. Item was moved to Utility Committee.

c. GF Landfill Agreement- Item moved to Utility Committee.

d. Warren Area Community Fund-No one was present but an update was presented via email. To date, $24,000 has been raised for the bath house replacement. The Fund is hoping to have $25,000 by the end of the year. The Otto Bremer grant application for $100,000 has been submitted. Mortenson has been given the name and number for someone that does designs for handicapped facilities at no cost. Council directed Mortenson to obtain more information on the services provided.

e. Archery Club Request– Brent McMillan was given the floor. A meeting to determine interest in an archery club was well attended. The group was confident it can be successful. The club does need a location and has identified the second floor of the food shelf building as a good fit. This is a city owned building. The archery club would like to obtain permission to use that facility, have city provide a dumpster during demo and clean up and upgrade lights and power to the building. **Motion was made by Fanfulik, second by Golden to allow the archery club to use the second floor of the foodshelf building and provide a dumpster and upgrade electricity. All in favor. Motion carried.**

f. Climate Controls Proposal-Council reviewed the proposal. The items were divided by most immediate return. Phase 1 of the proposal fell within the grant funding. **Motion was made by Rehder, second by Fanfulik to approve the proposal from Climate Controls to complete Phase 1 using Small Cities Development Grant dollars. All in favor, Motion carried.**

g. Westbridge Center HVAC Efficiencies- This item was on the agenda in case Temprite came with a different proposal. Mortenson had talked to them after the last meeting. They were to revise their proposal to be more in line with the grant funding. Nothing was received.

h. Liquor License- Motion was made by Haugtvedt, second by Fanfulik to approve the licenses as presented. All in favor, Motion carried.

i. Cigarette License- Motion was made by Fanfulik, second by Rehder to approve the licenses as presented. All in favor. Motion carried.

j. Enterprise Funds Budgets-Motion was made by Golden, second by Wimpfheimer to approve the enterprise budgets as presented. All in favor. Motion carried.

k. Sanitation-The utility committee would like to look at reducing costs in the Sanitation Fund. Rates have been adjusted so costs need to be looked at starting with dumpster pickup around the country. Item moved to Utility Committee.

11. Committee Meetings – The Community Committee met regarding the Terminal Layout Plan (TLP) for the airport. Marcus Watson from KLJ did a video conferencing meeting with the committee. There were four options presented and committee is recommending #3. It was also explained that funding splits with the State have increased to 90/10 for the next year. They were 80/20. Now would be a good time to look at additional hangars in addition to the ramp and apron. **Motion was made by Myrfield, second by Golden to accept the committee recommendations and submit Option #3 to the State Aeronautics. All in favor, Motion carried.**

At this time, Mayor Myrfield thanked Rodger Haugtvedt for his many years on council and all of his time and efforts. He will be missed.

12. Future Agenda Item(s) –

13. Adjournment –Motion was made by Fanfulik, second by Wimpfheimer to adjourn at 8:45 p.m. All in favor, Motion carried.

Deb Myrfield, Mayor
Shannon R. Mortenson
City Administrator/Clerk-Treasurer

BILLS

Annette Maurstad	64.40
Copper Power Systems	21,943.58
Curt Myrfield	400.00
Custom Stripes, Inc.	895.00
Dakota Supply Group (DSG)	1,118.26
DayDreams Specialties	8.00
Elster Perfection	180.06
Energy Economics, Inc.	3,832.32
Frandsen	1,522.11
GCR Tire Centers	809.68
Grand Forks Environmental Lab	100.00
Grand Forks Welding	12.76
Hawkins	459.28
John Deere Financial	78.18
Kadrmas, Lee & Jackson, Inc.	7,568.33
Locators & Supplies, Inc.	30.82
Lynette Sinn	200.00
Marco	737.63
Mike Novacek	64.99
MMUA	506.00
Northern Safety Co., Inc.	118.52
Northwest Minnesota Housing Cooperative	7,137.82
Olsen Chain & Cable, Inc.	1,747.62
Purchase Power	1,020.00
Quill Corporation	316.18
Quill Corporation	99.98
Roto Rooter	2,340.00
Roto Rooter	540.00
Tess Derosier	1,500.00