

MINUTES
Warren City Council
Regular Meeting
October 29, 2013
Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Deb Myrfield presiding. Council members present: John Golden, Rodger Haugtvedt, Mark Wimpfheimer, John Rehder, Cam Fanfulik. Absent: Jarod Peterson. Also present: Shannon Mortenson, David Weber, Nancy Mattson, Steve Emery, Heidi Hughes. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda-Items added to agenda: m. Sale of Lot to County; n. Agreement with Alan Maruska; o. Lease with North Valley Public Health and Go Beyond Fitness; p. 7th St. Alley. Motion was made by Fanfulik, second by to Wimpfheimer accept the agenda with additions. All in favor, Motion carried.

4. Approval of Minutes -Motion was made by Haugtvedt, second by Rehder to accept the Minutes as presented. All in favor, Motion carried.

5. Working Supervisor Report-Reviewed. The fuel tanks were removed at the power plant today and all the scrap metal was picked up.

6. Clerk's Report-Reviewed.

7. Treasurer's Report

a. Pay Bills-Motion was made by Golden, second by Fanfulik to pay the bills as presented. All in favor, Motion carried. A few additional bills were highlighted.

8. Unfinished Business.

a. Comprehensive Plan: Another community meeting needs to be scheduled in November. The school schedule will be looked at and a date set.

b. Lease with Northwest Regional Development Commission-Tabled.

9. New Business.

a. Report of Feasibility -Steve Emery from Widseth, Smith, Nolting was given the floor. First the Report of Feasibility for the paving reconstruction project on Progress, Parkview and Pioneer was reviewed. This project has some merit to go to the Improvement Hearing. The second project area of Marshall and Division was presented. This area is a complete reconstruct due to water main breaks and cast iron piping. The water, sewer, storm sewer, curb, gutter and street would be redone. Due to the costs of both projects, Mortenson was directed to see what happens when the tax levy is increased to pay for the projects. Thirty percent would be assessed and the remaining 70% would be placed on the tax levy. The project of 4th, 5th, and Fletcher will be put on hold for the time being due to 1- 1/2 inch water mains in that area that should be considered for replacement. This would involve a larger area and more detailed project that replacing two blocks of water main.

b. Crane Festival - Heidi Hughes was given the floor to explain a crane festival. She feels that a different bird festival started on a small scale would be more success to this area. She suggested doing a weekend that revolved around owl varieties. Hughes did approach council to use one of the open office spaces in the city building and use the rent charged as the city portion of an in-kind donation for grant matches. Council consensus was to allow Hughes to use a city office as the city's contribution toward a grant match.

c. Working Supervisor Grievance - Motion was made by Golden, second

by Haugtvedt to accept the grievance as withdrawn with prejudice from Teamsters 120. All in favor, Motion carried. Mortenson will send an acknowledgment letter.

d. Agreement for Tractor Rental-Motion was made by Golden, second by Fanfulik to enter into an agreement for winter rental. All in favor, Motion carried.

e. Engineering RFP-Five were received. Mortenson will set up full council interviews.

f. Five Year Street Plan- Mortenson was directed to have Jeff Wohlers complete a 5 year plan for chip seal since the budget was increased on this line item.

g. Pool Bath house Cost Estimate-Council would like to pursue these costs.

h. Skating Manager Applicants-Mortenson is having a hard time contacting the two applicants. She will interview them at some point.

i. Gambling Licenses- Motion was made by Fanfulik, second by Rehder to approve the licenses as presented. All in favor, Motion carried.

j. Cigarette Licenses- Motion was made by Haugtvedt, second by Wimpfheimer to approve the licenses as presented. All in favor, Motion carried.

k. Liquor Licenses- Motion was made by Rehder, second by Fanfulik to approve the licenses as presented. All in favor, Motion carried.

l. Work Orders-Reviewed. The first one can be removed and council would like to know the 4 Campground Issues.

m. Sale of Lot to County-Council will entertain selling the lot on the corner of 2nd and Fletcher to the county. Mortenson will talk to Scott Peters.

n. Agreement with Alan Maruska- A verbal agreement was reached with Alan Maruska to remove the abandoned house on Prairie. A written agreement was presented that Maruska would remove the house and in the future could put a garage on the north 1/3 of the lot. Council would like the trailers to be removed from the property permanently and the house must be removed by July 1, 2014. Mortenson was directed to visit with Maruska.

o. Lease with North Valley Public Health and Go Beyond Fitness-Motion was made by Golden, second by Fanfulik to enter into a lease agreement with North Valley Public Health and Go Beyond Fitness for space at the former hospital building. All in favor, Motion carried.

p. 7th St. Alley-Public works staff was directed to cut away 10 inches of the alley by 7th St by the lift station. This needs to be done ASAP before frost settles. The neighbors' yards fill with water due to poor drainage to Highway 1.

10. Committee Meetings -Planning & Zoning: Committee met to rezone the corner of 2nd and Fletcher from Residential to Commercial. The recommendation from the Committee is to rezone this area to match the rest of the block which is C-1. Motion was made by Wimpfheimer, second by Rehder to accept the recommendation and rezone to C-1. All in favor, Motion carried.

11. Future Agenda Item(s) -

12. Adjournment -Motion was made by Rehder, second by Wimpfheimer to adjourn at 8:50 p.m. All in favor, Motion carried.

Deb Myrfield, Mayor
 Shannon R. Mortenson
 City Administrator/
 Clerk-Treasurer

Minutes

November 4, 2013 7:00 p.m. Warren City Council Chambers
Public Hearing on Assessments for Good Samaritan Drive Street Improvements

City Council members present: Mayor Deb Myrfield, Rodger Haugtvedt, John Rehder, Mark Wimpfheimer.

Others present: Shannon Mortenson, Brad Bail-Widseth Smith Nolting.

The hearing was opened by Mayor Myrfield. The floor was given to Brad Bail to discuss the assessment roll as presented.

No landowners were present at the meeting to consent the roll.

A motion was by John Rehder and second by Mark Wimpfheimer to accept Resolution #110413-01 setting the assessment roll. All in favor of the motion. Motion carried.

Attest:

Deb Myrfield, Mayor

Shannon R. Mortenson
 City Administrator/
 Clerk-Treasurer

BILLS

Avenet, LLC	450.00
Curt Myrfield.....	400.00
Dakota Supply Group (DSG).....	78.41
Dale Holtan	270.00
David Drown Associates	2,500.00
Department of Public Safety.....	44.40
Department of Public Safety.....	129.00
Dewey Swanson Painting.....	570.00
Ditch Witch of Minnesota.....	1,770.52
Drenckhahn & Williams, P.A.....	175.00
Energy Economics, Inc....	570.14
Frandsen.....	1,522.11
Frontier.....	1,073.91
Hawkins, Inc.....	576.18
M-R Sign Co., Inc.....	97.78
MARCO.....	683.33
Minnesota Department of Health.....	1,115.00
Minnkota Power Cooperative, Inc.	1,642.73
Northern Plumbing Supply.....	1,000.91
Occupational Development Center.....	118.72
Office Max Incorporated .	102.48
Pribula Engineering	1,780.00
Roto Rooter.....	2,275.00
Tess Derosier	1,500.00
Valley Credit Plan-United Valley Bank	41.04
Zee Medical Service	38.77