

**MINUTES
Warren City Council
Regular Meeting
September 24, 2013
Call to Order**

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Deb Myrfield presiding. Council members present: John Golden, Rodger Haugtvedt, Mark Wimpfheimer, John Rehder. Absent: Jarod Peterson, Cam Fanfulik. Also present: Shannon Mortenson, David Weber, Nancy Mattson, Chuck Graham. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Motion was made by Rehder, second by to Golden accept the agenda as presented. All in favor, Motion carried.

4. Approval of Minutes –Motion was made by Haugtvedt, second by Rehder to accept the Minutes as presented. All in favor, Motion carried.

5. Working Supervisor Report-Reviewed.

6. Clerk's Report-The water tower construction begin this week. The Assisted living footprint is done and footings will be later in the week. The Warren Lions will be doing the Helicopter Golf Ball Drop and tickets are available for sale now. The abandoned house on Prairie had an inspection completed; the owner needs to be contacted. The county did a health inspection and it is not a health hazard.

7. Treasurer's Report

a. Revenue vs. Expenditures Report-reviewed. Most accounts are cash flowing.

b. Pay Bills-Motion was made by Golden, second by Rehder to pay the bills as presented. All in favor, Motion carried. A few additional bills were highlighted.

8. Unfinished Business.

a. Good Samaritan Drive: The street is complete. The assessment hearing is tentatively scheduled for the end of October.

b. Comprehensive Plan: The community meeting is Thursday, September 26.

c. Hospital Building-No updates.

d. Capital Projects-Council reviewed the breakdowns per project for the general levy portion (70%) and special assessments (30%). These were rough estimates. As part of the special assessment process a Report of Feasibility would be done on each project and a public hearing held. This would help determine which projects to do in 2014. Motion was made by Haugtvedt, second by Wimpfheimer to authorize Widseth Smith Nolting to complete a Report of Feasibility on the proposed project areas. All in favor, Motion carried.

9. New Business.

a. Resolution #092413-01-Land Sale – Motion was made by Wimpfheimer, second by Haugtvedt to accept the resolution as presented. All in favor, Motion carried.

b. Resolution #092413-02-Land Sale – Motion was made by Rehder, second by Golden to accept the resolution as presented. All in favor, Motion carried.

c. Library Change Order – When the wall was removed on the existing building, the bricks fell down, various issues occurred and a better support beam was installed. The wall removal was an addendum to be paid for by the local library board. If the wall was not removed, the change order would not have been necessary. The amount is a little over \$13,000 and the contingency fund is \$11,000. It was determined that there may be more change orders so this item will

be revisited when the project is completed and final numbers are available.

d. Planning & Zoning Commission Appointments- Motion was made by Rehder, second by Golden to appoint Darryl Rinde to the Commission. All in favor, Motion carried.

e. MAOSC Membership-Mortenson is familiar with the organization as she sat on the Board of Directors in the past. Warren has never been a member of Minnesota Association Of Small Cities but there are some legislative issues on the horizon that are being considered by MAOSC that would benefit the city. **Motion was made by Wimpfheimer, second by Haugtvedt to join MAOSC and pay the annual membership fee. All in favor, Motion carried.**

10. Committee Meetings –Finance & Human Relations: Committee met to discuss staffing the hospital building and skating rink staffing. Mike Novacek will begin the process to obtain a boilers certification. Compensation will be determined when the certification is achieved. The staffing of the skating rink will be advertised and the goal would be to find adults to do this job.

11. Future Agenda Item(s) –None.

12. Adjournment –Motion was made by Golden, second by Wimpfheimer to adjourn at 7:30 p.m. All in favor, Motion carried.

Deb Myrfield, Mayor
Shannon R. Mortenson
City Administrator/
Clerk-Treasurer

BILLS

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| Amos Elseth | 438.00 |
| AT&T Mobility | 326.75 |
| C.H.S. Ag Service | 128.98 |
| Cabela's..... | 286.39 |
| Cenex-Marshall County Cooperative | 5,633.21 |
| Constellation NewEnergy Gas Division, LLC | 2,073.69 |
| Curt Myrfield..... | 400.00 |
| Dakota Supply Group (DSG)..... | 5,861.02 |
| Department of Labor and Industry..... | 10.00 |
| Dewey Swanson Paint- ing..... | 1,110.00 |
| Electric Pump, Inc..... | 3,029.89 |
| Flaherty & Hood, P.A..... | 369.69 |
| Frandsen..... | 1,522.11 |
| Groebner & Associates, Inc..... | 249.19 |
| Guardian Pest Control.... | 441.99 |
| Guardian Pest Control.... | 491.95 |
| Hanson Construction TRF..... | 50,876.66 |
| John Deere Financial | 97.37 |
| Jones Architectural Engineering, Inc. | 900.00 |
| Locators & Supplies, Inc..... | 60.63 |
| MARCO..... | 49.16 |
| Minnesota Department of Commerce | 323.55 |
| NAPA Supply of Warren.. | 83.43 |
| Northwest Beverage, Inc..... | 54.25 |
| Northwest Community Action..... | 3,399.50 |
| Northwest Tires, Inc..... | 39.91 |
| Occupational Develop- ment Center..... | 16.51 |
| Occupational Develop- ment Center..... | 349.32 |
| Purchase Power | 1,500.00 |
| Quill Corporation | 125.02 |
| RMB Environmental Lab..... | 43.00 |
| RMB Environmental Lab..... | 30.00 |
| Solid Ground Construc- tion..... | 480.00 |
| Stuart C. Irby Tool & Safety..... | 22,999.50 |
| Team Lab Chemical Corp..... | 508.73 |
| Team Lab Chemical Corp..... | 1,665.11 |
| Terry Estabrook | 1,750.00 |
| Tess Derosier | 1,500.00 |

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| Trudell Contracting, Inc.. | 6,060.00 |
| Widseth Smith Nolting & Assoc. Inc..... | 2,778.00 |
| Widseth Smith Nolting & Assoc. Inc..... | 1,078.25 |