

# WARREN-ALVARADO-OSLO SCHOOL BOARD PROCEEDINGS

## REGULAR BOARD MEETING January 9, 2023

Opening  
Procedural:  
Call to Order  
In Attendance: Nikki Peterson-Chair; Ashley Reinier- Director; Mark Jones-Clerk; Jordan Johnson-Director, Marshall Westberg-Director, Darby Boe Treasurer, Sally Roller-Vice Chair.  
Absent: NA  
Procedural:  
Pledge of Allegiance was spoken.  
Procedural:  
Seat New Board Member / Oath of Office.  
Board Chair, Nikki Peterson installed new board member, Ashley Reinier. Oath of Office was taken for the term of January, 2023 to January, 2027.  
Procedural:  
Welcome New Board Member Ashley Reinier.  
Action:  
Reorganization of School Board  
CHAIR: Johnson nominated Nikki Peterson. Motion by Jones to close nominations and accept Peterson as chair, second by Boe to nominate Nikki Peterson for the Office of Chair. VICE CHAIR: Boe made motion for Sally Roller. Jones motioned to close Boe second.  
Motion by Boe second by Jones to nominate Sally Roller for the Office of Vice Chair.  
CLERK: Westberg nominated Mark Jones. Boe motioned to close nom. second by roller  
Motion by Westberg second by Roller to nominate Mark Jones for the Office of Clerk.  
TREASURER:  
Jones nominated Darby Boe. Jones to close nom second Westberg.  
Motion by Jones second by Westberg to nominate Darby Boe for the Office of Treasurer.  
Board SALARIES:  
Motion by Jones second by Boe to set School Board Salaries at \$75/meeting;  
(Chair) \$100/meeting; 140 full day.  
Depository: Currently we are at Bremer. Board would like more information on bank product.  
Motion by Boe second by Johnson to designate the Official Depository as Bremer Bank of Warren MN.  
Newspaper:  
Motion by Roller second by Johnson to designate the Official Newspaper as Warren Sheaf.  
Regular Meeting Day:  
Motion by Westberg second by Roller to designate the Official Meeting Day as 2nd Monday of the Month.  
Regular Meeting Time:  
Motion by Boe second by Jones to designate the Regular Meeting Time as 7pm.  
Meeting Place:  
Motion by Roller second by Westberg to designate the Regular Meeting Place as High School Multipurpose Room.  
Mileage Rate:  
Motion by Westberg second Boe by to designate the Official Mileage Rate as \$0.625.  
(2023 IRS rate = \$.585 - January through June and \$.625 - July through December)  
Board Committees:  
School Board Committee Assignments 2023  
Designated Board Rep  
. Nikki Peterson, Sally Roller, alt. Marshall Westberg  
Negotiations  
Nikki Peterson, Marshall Westberg, and Darby Boe  
Community Education  
Ashley Reinier, Mark Jones  
Curriculum  
Nikki Peterson, Marshall Westberg, Jordan Johnson  
Technology  
Mark Jones, Ashley Reinier  
Education Foundation  
Sally Roller, Jordan Johnson  
Facilities  
Jordan Johnson, Mark Jones, Darby Boe  
Financial  
Nikki Peterson, Darby Boe  
Policy  
(handbook is with policy) Sally Roller, Mark Jones, Ashley Reinier  
Quality Education Team (QET)  
Nikki Peterson, Marshall Westberg, Jordan Johnson  
ICON Steering Committee  
Nikki Peterson, Mark Jones  
propose to eliminate-  
High School League (MSHSL) no committee needed.  
Marshall Co. Collaborative no activity.  
Motion by Boe second by Jones to approve the 2023 Committee Assignments as established. CU  
Work Session Meetings:  
WAO School Board #2176 WORK SESSIONS MEETING NOTICE/POSTING  
Name of School Board: Warren/Alvarado/Oslo  
Additional Dates & Times: Monday, February 6 @ 7:00PM Monday, April 3 @ 7:00PM Monday, May 1 @ 7:00PM (??) Monday, June 5 @ 7:00PM Monday, August 7 @ 7:00PM Monday, October 2 @ 7:00PM Monday, December 4 @ 7:00PM  
Location: WAO High School multi-purpose room  
Purpose(s) of the meeting: For Board Members and Administration to meet periodically to provide information and discuss WAO Strategic Planning and Committee work. The agenda will be set and posted with discussion items & pressing action items. A maximum time of 2 hours in length will be followed.  
Agenda Items: February 6 @ 7:00PM: April 3 @ 7:00PM: May 1 @ 7:00PM: June 5 @ 7:00PM: August 7 @ 7:00PM: October 2 @7:00PM: December 4 @ 7:00PM:  
Motion by Jones second by Westberg to approve the Work Session calendar as established. CU  
Discussion:  
Open Forum no one spoke  
Approval of Minutes  
Action, Minutes:  
Approval of Minutes December 12th, 2022  
Regular Meeting  
Recommended Action: Motion by: Jones Second by: Johnson to approve the minutes of the Regular Meeting on December 12, 2022 and Special Meeting December 19th 2022 to include the following: CU  
Approval of Agenda  
Action, Procedural:  
Approval of Agenda  
Recommended Action: Motion by: Boe Second by: Westberg to approve the agenda as presented or amended to include the following: CU  
Approval of Finances  
Action, Reports:  
Approval of Finances  
Recommended Action: Motion by: Westberg Second by: Boe to approve payment of the Bremer Credit Card in the amount

of\$13,661.04; bills in the amount of \$400,699.83, checks #74542-74661; wires in the amount of \$342,748.25; payroll in the amount of \$296,437.98; and student activity report. CU  
Enrollment  
Information, Reports:  
2022/23 Student Enrollment K-6 310; 7-12 224; total enrollment 534.  
Reports  
Reports:  
High School Principal Report  
Monday, 1.9.2023  
Staffing  
1. High School Staffing Needs for the 22/23 school year & beyond  
a. Facilities Director  
b. Paraprofessionals  
c. Substitutes-Especially Paraprofessional subs & Suburban sub drivers  
Events/Meetings  
1. QET Cell Phones  
a. Have the results  
b. QET will go through, present results and recommend changes to the policy in the future  
2. ICON steering committee & small group meetings over the last month  
3. World's Best Workforce/Curriculum Meeting Wednesday, January 18 at 3:20 PM in MPR  
Great Things at WAO High School the Past Month  
1. 7-12th Grade Band & Choir Concert  
2. NHS Induction Ceremony  
a. New members are Hannah Pederson, Reed Hanson, Tatiana Wright, Danielle Michalski, Erin Michalski, Emma Johnson, Jenetta Pageler, Kenny Johnson  
3. 6th Grade field trip to Historical Society in Warren  
Upcoming  
1. January 10 Spelling Bee 1-3 PM in Auditorium  
2. January 11 I am at regional Principal meeting from 9 AM to 3 PM  
3. January 13 end of Quarter 2/Semester 1  
4. January 16 Teacher Inservice/No School for Students  
5. January 28 One Act Subsections  
6. February 1 Triple A Banquet  
Reports:  
Elementary Principal Report  
What's Happening at WAO Elementary  
● Pre-K Programming 23/24  
● We will meet with the Pre-K team soon to discuss options for next year's programming.  
● A survey went out to families regarding their thoughts on the Little Ponies program. This information will be shared with the board once surveys come in.  
● District QET - At the next meeting the following items will be brought by the Elementary team for feedback:  
● Considerations for a Math Interventionist  
● Planning and recommendations for specialist's schedule and possible needs to hire  
● Inservice January 16th o 8:30 -11:30 AM - All licensed staff - staff development through NWSC - digital courses  
● 11:30-12:30 PM - Lunch  
● 12:30 -1:30 PM - LETRS kick-off | Specialist curriculum planning  
● 1:30 - 4:00 PM - Team meetings & report card work Staffing 22/23 School Year  
● Seeking Full-time Elementary Special Education Teacher  
● Seeking Long-Term Substitute - Elementary Social Worker  
● Seeking Substitute Teachers & Paraprofessionals  
Upcoming Dates of Importance  
Tuesday, January 10th - WAO Spelling Bee 1:00 PM  
Wednesday, January 11th- NWEA Reading Friday, January 13th- Dental Program @ WAO Friday, January 13th- NWEA Math Friday, January 13th - End of Quarter 2 Monday, January 16th - No School - Teacher Inservice  
Wednesday, January 18th - NWEA Language Wednesday, January 18th - World's Best Workforce Meeting @ 3:20 PM  
Friday, January 20th - Quarter 2 Recognition Assembly 2:00 PM  
January 31st - February 4th - Kelsey attending MESPAC Conference in Bloomington  
Reports:  
Superintendent Report  
Kirk Thorstenson  
Finance & Facilities  
a. Modular classroom update:  
● joining sections and setting on foundation  
● Wed. Jan 11 & Thurs. Jan 12  
b. Request for Proposals - Construction Manager at Risk posted in Sheaf & GF Herald Legal Notices section timeline:  
● Proposals due 12:00 p.m., February 1, 2023  
● Short List Notified February 2, 2023  
● Interviews Held Week of February 13-17, 2023  
● Board to Award February 22, 2023  
c. ICON Architecture bill & timeline  
● 25% of Schematic Design complete @ \$55,125.00  
● reimbursable expenses - mileage & postage @ \$576.25, total \$55,701.25  
● timeline: coming shortly after securing CMAR  
● "As soon as practicable after the date of this agreement, the Architect shall submit, for the Construction Manager's review and Owner's approval, a schedule for the performance of the Architect's services. The schedule shall include design phase milestone dates, as well as the anticipated dates for the commencement of construction and for Substantial Completion of the Work. Once approved by the owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owners approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.  
Staff Growth, Achievement, and Support  
d. Facilities Director 3 applicants interview committee & dates?  
e. committee meeting dates this week?  
District QET - Wednesday, Jan. 11 @ 3:20 p.m.  
Negotiations - Thursday, Jan. 12 @ 3:20 p.m.  
f. Dahlstrom Motors fundraiser - not on initial list OK?  
g. 53% of staff drive to Warren for work  
h. Nomination for rep. to serve on NW Regional Development Commission - handout  
Reports:  
Board Committees  
Facilities- Jones verbal. Met on the 15th talked about S chore Boards, Preschool Playgound equipment, Facilities Director opening.  
Policy-Jones verbal. Met but it was only for a few minutes.  
Reports:  
Activities Report  
From the Activity Director's Desk 1/5/2023, Tyson Mortimer and Natalie Peterson were

selected as WAO's Academics, Arts, and Athletics Award, commonly known as the Triple'A' Award.  
On Feb. 1st they will attend a banquet honoring Region 8A Triple Award winners. On Thursday Dec. 8 the high school hosted the Elementary Christmas Concert in the Auditorium and on Tuesday, Dec. 13 our HS Band and Choir performed their Christmas concerts.  
On Monday Dec. 12 admin from SAC and WAO with a school board member from each district had a positive meeting pertaining to our Fusion co-operative. The take a ways from the meetings are; WAO needs to get our softball fields up and running earlier, policies concerning dual athletes and the number of outs an athlete can have in a week are recommended to be in synch with the two districts.  
The varsity girls traveled to Northome for Christmas Break Basketball and the boys had a tournament in Walker over Christmas.  
Speech has started and we have 3 students participating.  
One Act Play has started with 13 participants. WAO will host the sub section 31 performance contest on Feb. 28 starting at 10am.  
Our boys basketball team currently is sitting in first place in Section 8A West and has the 4th best QR ranking in all of class A basketball. Our girls basketball team is very young and doing really well! They currently are ranked 4th in section 8A West.  
We have one wrestler taking advantage of the co-operative with TRF.  
The new scoreboards for the auditorium are scheduled to be installed this month.  
Respectfully Submitted, Tony Gullikson  
Information:  
First Reading of WAO District Policies  
708.23.01 - Transportation Non-Public Students  
510.23.01 - School Activities  
511.23.01 - Fundraising  
512.23.01 - School Publications and Activities  
513.23.01 - Student Promotion and Retention  
Information:  
NA Second Reading of WAO District Policies  
Second Reading of District Policies:  
Post Issuance Compliance Policy (Ehlers)  
Action (Consent):  
Adoption of WAO District Policies  
Recommended Action: Motion by: Boe Second by: Westberg Roll Call Vote Roller-  
Adoption of District Policies:  
a. 722.22.01 - Public Data Requests  
b. 410.22.01 - Family Medical Leave  
c. 415.22.01 - Mandated Reporting / Maltreatment of Vulnerable Adults  
d. Technology Incident Response Plan. (We will have 2 readings of this plan.)  
This document describes the plan for responding to information security incidents at Warren-Alvarado-Oslo SD 2176. This document will explain how to detect and react to cyber security incidents and data breaches, determine their scope and risk, respond appropriately and quickly, and communicate the results and risks to all stakeholders.  
Personnel  
Action (Consent):  
Hire - Jody Pulkrabek - Paraprofessional  
Recommended Action: motion: Johnson second: Reinier to approve the hire of Jody Pulkrabek as Step 4 Training Paraprofessional for the 2022/2023 school year. CU  
Action (Consent):  
Hire - Zoe Berndt - Paraprofessional  
Recommended Action: Motion: Westberg Second: Jones to approve the hire of Zoe Berndt as Step 4 Training Paraprofessional for the 2022/2023 school year. CU  
District Business  
Action, Discussion:  
New Bus Purchase  
Information:  
Northwest Minnesota Arts Council Grant  
Mrs. Becks applied for and received a \$3000 grant through the Northwest Minnesota Arts Council to receive 8 new wireless headset microphones and receivers that can be used with the annual musical along with our Summer Safari program. We've had some microphones become outdated, so this grant will help us purchase updated and reliable microphones and receivers. We have until June to order them, but will be ordering them soon in hopes they can arrive before this year's performances.  
The school district is responsible for an in-kind contribution of \$750.00  
Mrs. Fridstrom will be in attendance to update on current fundraising efforts.  
Moving to Feb 6th meeting for more discussion after some consideration of request for board to approve funding to help the band on their trip.  
Discussion, Information:  
Discussion - ICON Building Design update  
Allie Stevens from ICON Architecture will be presenting information on the building design progress to date.  
Allie joined via zoom.  
Important Dates  
Information:  
January Communication & Events  
January Events:  
9 - School Board meeting at 7:00 p.m.  
GBB vs. Red Lake Falls  
10 - Booster Club meeting at 7:00 a.m.  
4-8 Grade District Spelling Bee at 1:00 p.m.  
Knowledge Bowl at UMC  
BBB vs. Sacred Heart  
12 - GBB vs. RLCC  
13 - End of 2nd Quarter  
BBB at RLF  
16 - Staff In-service - No School for students  
GBB at RLF  
BBB at Fertile-Beltrami  
17 - GBB at Clearbrook-Gonvik  
BBB at Fisher  
18 - Knowledge Bowl at Thief River Falls  
Discussion on transportation fleet and purchase of new bus. 2024 Blue Bird, 77 passenger, gas-line engine.  
Talking about the cost and need for a new bus in the fleet. discussion was held with board members for getting a new one or updating the ones we have.  
May have the rep from North Central Bus come and give a presentation on buses. bringing back to work session Feb 5th.  
Discussion, Information:  
Discussion - Band Trip Fundraising  
Education Foundation meeting at 5:30 p.m.  
19 - GBB vs. EGF  
20 - BBB at Clearbrook-Gonvik  
GBB at BGMR  
23 - GBB vs. Sacred Heart  
24 - BBB vs. Grygla-Gatzke  
25 - FCCLA District STAR Event Competition at Tri-County  
Knowledge Bowl at Thief River Falls  
26 - GBB at Goodridge

27 - GBB at RLCC in Plummer  
BBB at Sacred Heart  
30 - GBB vs. KCC  
BBB at Roseau  
31 - Knowledge Bowl at UMC  
Adjourn  
Action:  
Adjourn. Next Meeting will be February 13, 2022 at 7:00 pm in the H.S. Multipurpose room.  
Recommended Action: adjourn at:10:25 Motion by Roller Second by Westberg next meeting is Feb 6th. CU

## Special Meeting Wednesday February 1st, 2023

Information: CALL TO ORDER  
In Attendance: Nikki Peterson-Chair; Jordan Johnson-Director; Darby Boe Treasurer, Ashley Reinier- Director.  
Absent: Mark Jones- Director; Marshall Westberg- Director; Sally Roller- Vice Chair.  
Action: APPROVAL OF AGENDA  
Recommended Action: Motion by:Boe Second by: Johnson to approve the agenda as presented or amended to include the following:CU  
Discussion, Information: DISCUSSION- CONSTRUCTION MANAGER AT RISK  
KENNEDY & GRAVEN bond attorney Peter Martin will join us via Zoom to discuss Construction Manager at Risk use in Minnesota.  
Peter gave an information talk about CMAr vs CMA for use in Minnesota for building projects. Made a recommendation for the direction we should go for the contract we use with the architect.  
Normal model for construction build bid laws in Minnesota. The contract model discussed was the A133 vs A132.  
Peter gave an overview of details on each type of contract. He gave a recommendation of what direction we should look at going in order to stay compliant with MN build bid laws.  
Discussion was held with the board. There will be a follow up meeting with ICON on the direction Warren will move in regard to the contract we want to follow.  
Action: ADJOURN- NEXT WORK SESSION MEETING WILL BE FEBRUARY 6, 2023 AT 7:00PM IN THE H.S. MULTIPURPOSE ROOM.  
Recommended Action: Motion by:Boe Second by: Johnson to adjourn at 8:10pm. CU

## Work Session Meeting Monday, February 6th, 2023

Information:  
CALL TO ORDER  
In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Mark Jones-Clerk; Jordan Johnson-Director;Marshall Westberg-Director, Darby Boe Treasurer, Ashley Reinier- Director.  
Action:  
PLEDGE OF ALLEGIANCE was spoken.  
Action:  
APPROVAL OF AGENDA  
Recommended Action: Motion by:Jones Second by: Westberg to approve the agenda as presented or amended to include the following: CU  
1. FLEET UPDATE 5.0  
2. PETER DUNN W/NORTH CENTRAL BUS AT 7:30 5.1 2 separate topics  
Discussion, Information:  
DISCUSSION: BAND TRIP  
Molly Fristrom gave update on fundraiser money for the band trip.  
They are in better shape than the report at last meeting. They raised \$5,500 on the last pizza sales.  
Band instruments shipping is less than originally anticipated; it sounds like it is closer to \$3,000.  
There is still the additional tickets purchased by agent; purchased based on soft count to get a lower rate per seat.  
Kirk, Ben, Molly will talk with agent to see what can be done about those spots.  
Discussion, Information:  
DISCUSSION: FLEET UPDATE  
ROBERT CALDER- gave a verbal report on Bus #5, Bus #3 and Bus #1. The condition they are in and availability of use.  
Upkeep of fleet- monthly maintenance schedule.  
Attachment-  
Bus #5 and Bus #3 issues and recommendation  
Discussion, Information:  
DISCUSSION: NORTH CENTRAL BUS INFORMATION ON BUS PURCHASE  
Discussion, Information:  
DISCUSSION: HIGH SCHOOL CELL PHONE SURVEY  
Mr. Miska will give an update on the survey.  
Mr. Miska gave a report on the questions and recommendation for cell phone use from the survey. Looking to update policy and have in place for the FY24 school year. Policy will follow up on this.  
Discussion, Information:  
DISCUSSION: PORTABLE CLASSROOM  
Update on the position of Facilities Director.  
Kirk gave an update- We offered the job to Mason Morken and he will start on February 27, 2023.  
Discussion, Information:  
DISCUSSION: CONSTRUCTION MANAGER  
Kirk gave an update on portable classroom. Inspection last week. Kirk gave the handout to each board member.  
Feels we are at 85% completion on install. Brian Kerby, state inspector, was here to look at it for report. He will be here when the ramps come in for install.  
Action:  
ADJOURN- NEXT REGULAR SCHOOL BOARD MEETING WILL BE FEB 13, 2023 AT 7:00PM IN THE WAO HIGH SCHOOL MULTIPURPOSE ROOM  
Recommended Action: Motion by: Johnson Second by: Roller to adjourn at 8:43pm. CU  
Pete Dunn w/North Central Bus will call in to give information on costs, pros and cons gas vs diesel, and process/time line to purchase. 90% higher in sales of gas vs diesel \$5,200 less to purchase gas vs. diesel, maintenance costs less for gas fuel cost/additive costs are less with gas. 6-7 months lead time on ordering new bus.  
Discussion was held with Peter and board.

# WARREN CITY COUNCIL PROCEEDINGS

## MINUTES – Warren City Council Regular Meeting February 14, 2023 Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Travis Carl presiding. Council members present: David Weber, Jarod Peterson, Mark Wimpfheimer, Justin Buegler, Danny Omdahl. Absent: David Erickson. Also present: Shannon Mortenson, Brent McMillan, Jarda Solc, Nancy Mattson, Matt Linder, Jeremy Linnell, Scott Jorgenson, Ryan Houske, Jason Olson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Motion was made by Peterson, second by Omdahl to accept the agenda as presented. All in favor, Motion carried.

4. Approval of Minutes –Motion was made by Wimpfheimer, second by Omdahl to approve the minutes from the January 24 meeting. All in favor, Motion carried.

5. Engineer’s Report- Jarda Solc did not have any updates.

6. Operations Manager Report- McMillan was given the floor. Since the snow removal events have been non-existent in January, staff have been removing trees, replacing water and gas meters and doing some work at the Fire Hall. McMillan has been reviewing grant opportunities.

7. Clerk’s Report- reviewed. Mortenson added she attended a Clerk’s meeting in Breckenridge that had helpful information for cooperative purchasing, thinking of the childcare facility. She also has had meetings that provided information at the Inflation Reduction Act for resident tax credits. She will be circling back with MPCA has they have programs they are administering.

8. Treasurer’s Report

a. January General Ledger – tabled.

b. Pay Bills –Motion was made by Buegler, second by Peterson to pay the bills as presented with checks #47180-47233. All in favor, Motion carried.

9. Unfinished Business

a.

10. New Business

a. Fire Department Annual Report- Fire Chief Jeremy Linnell was given the floor. A handout was distributed with the statistics. Currently there are 23 active members; they could use more members as the maximum amount is 30. There were 42 total calls in 2022. The refurbished truck has arrived in Fergus Falls. Equipment is being added. Ryan Houske wrote a grant application for the Assistance to Firefighters Grant (AFG). The Fireman’s Ball Fundraiser is the last Saturday in February. The shed east of the hall is in really bad shape. The fire hall itself is getting crowded. There is a need for a ladder truck as the only ones in the area are East Grand Forks and Hallock. A used ladder truck is from \$300,000-600,000. A new one is \$1.8 million. It was recommended to the department to organize an equipment and building committee or Capital Purchases Committee and draft a 5-10 year plan. City is more than willing to attend those meetings to help formulate a successful plan. The pumper truck last payment is this year.

b. 2023 Fire Contracts – Motion was made by Omdahl, second by Peterson to accept the contracts as presented. All in favor, Motion carried.

c. Airport Contract Addendum- Motion was made by Wimpfheimer, second by Omdahl to approve the addendum as presented. Peterson abstained due to a conflict. All in favor, Motion carried.

d. Resolution 2142023-01 Temp Financing Childcare -USDA funds projects when they are completed so the city will need to obtain construction financing to build the center. A public hearing will be held March 14 to issue tax-exempt bonds. The issuer will be MN Rural Water has they have an attractive interest rate and no penalties for early payoff. There was a question on if interest is accrued on cash drawn. Jason Murray will be present at the public hearing to address any questions. Motion was made by Peterson, second by Buegler to approve the resolution as presented. All in favor, Motion carried.

e. Overtime Report- Motion was made by Weber, second by Wimpfheimer to approve the report as presented. All in favor, Motion carried.

f. Ageing Report – reviewed.

g. Retainer City Attorney – Don Aandahl would like to enter into a retainer agreement and the city would pay the firm \$2000/month for retainage. The last five years of legal fees have totaled \$35,000. Questions from council were would

all city funds (WEDA) be included, does the retainer carry over from year to year, why that much money now when a retainer has not been charged? Mortenson said she only was requested to put on the agenda for discussion. Council would like more details and have someone from the firm present at the next meeting. Discussion did take place on the charter language and how antiquated the original charter is. Tabled to next meeting.

h. LMCIT Waiver – Motion was made by Peterson, second by Wimpfheimer to not waive the statutory limit for liability in the city. All in favor, Motion carried.

11. Committee Meetings: None

12. Future Agenda Item(s)-

13. ...Adjournment –Motion was made by Carl, second by Weber to adjourn at 8:06 p.m. All in favor, Motion carried.

Shannon Mortenson  
City Administrator/Clerk-Treasurer  
Travis Carl  
Mayor

### BILLS

ACTIVE 911 .....	\$135.00
AE2S .....	\$157.50
AFLAC .....	\$277.40
Argyle Builder Supply .....	\$41.60
Auto Value Warren .....	\$371.77
Banyon Data Systems, Inc. \$2,570.00	
Border States Electric Supply\$163.60	
Border States Electric Supply\$437.62	
Border States Electric Supply .....	\$1,777.65
Border States Electric Supply .....	\$7,557.64
Border States Electric Supply\$183.06	
Bremer Bank .....	\$203,486.39
Bremer Bank .....	\$518.17
Cantaloupe Systems.....	\$7.99
City of Warren .....	\$17,665.12
Colonial Life - Post Tax .....	\$465.70
Connecting Point.....	\$1,947.61
Connecting Point.....	\$1,315.00
Dakota Mailing & Shipping Eq.....	\$102.26
Ewing Oil .....	\$204.99
FirstNet.....	\$337.65
Frontier.....	\$191.26
Garden Valley Telephone.....	\$282.83
Gopher State One Call .....	\$5.40
Grand Forks Utility Billing.....	\$519.22
Great Plains Fire, Inc .....	\$154,350.00
Guardian Pest Control .....	\$432.98
Hawkins, Inc .....	\$570.82
HealthPartners .....	\$10,791.17
Heath Consulting Inc.....	\$194.44
Henrick Schneider .....	\$250.00
Henrick Schneider .....	\$250.00
Interstate PowerSystems.....	\$781.47
Irby Tool & Safety.....	\$1,229.06
Irby Tool & Safety.....	\$66.25
Jeff Wohlers .....	\$300.00
KLJ Engineering LLC.....	\$12,200.00
Landis + Gyr Technology, Inc \$875.34	
League of Minnesota Cities ...	\$99.00
Lee Plumbing .....	\$1,708.08
Locators & Supplies, Inc.....	\$160.12
MacQueen Equipment .....	\$165.18
MARCO .....	\$655.81
Marcus Steien.....	\$94.41
Mar-Kit Sanitary Landfill ....	\$4,878.00
Marshall & Polk Rural Water ...	\$20.74
Marshall County Cooperative .....	\$6,776.96
Marshall County Sheriffs Dept. ....	\$13,261.25
Matt Linder.....	\$118.06
Mike Novacek .....	\$380.80
Minnesota Revenue.....	\$1,408.66
MN Dept of Labor and Industry\$20.00	
MN Dept. of Human Services.....	\$8,984.25
MN Municipal Utilities Assoc.....	\$5,331.00
MN Public Facilities Authority .....	\$4,291.80
NAPA Supply of Warren.....	\$443.34
Nationwide .....	\$20.00
NAYAX .....	\$174.24
NCPERS Minnesota .....	\$16.00
Nelson International .....	\$73.50
Northern Municipal Power\$138,238.00	
Northland Mat Company .....	\$223.60
Northwest Oil .....	\$623.45
Occupational Dev Center.....	\$406.18
Olson Underground, Inc.....	\$1,520.00
Patrick Grunert.....	\$250.00
Patrick Grunert.....	\$250.00
Payment Service Network.....	\$99.95
PERA.....	\$5,295.21
PKM Electric Coop .....	\$1,644.00
Productivity Plus Account .....	\$147.28
Purchase Power .....	\$2,104.07
RDO Equipment Company\$19,971.51	
Robin Hood Business Service\$224.63	
Ryan Swanson .....	\$200.00
Sjoberg’s Cable TV, Inc .....	\$132.19
St. Hilaire Supply Co.....	\$1,478.79
Supermarket Foods .....	\$273.68
SWS Credit Services .....	\$20.00
Team Laboratory Chemical, LLC .....	\$775.00
The Trailer Connection .....	\$346.39
Town & Country P & H.....	\$190.00
True Value - Warren .....	\$57.75
TSYS .....	\$416.03
United States Treasury .....	\$8,684.14
Verizon Wireless (AM) .....	\$37.52
Warren Auto Repair .....	\$769.10
Warren Fire Fighters Relief \$3,600.00	
Warren Sheaf .....	\$228.00
Waste Management.....	3,037.65
Ziegler, Inc.....	\$-176.77
Ziegler, Inc.....	\$21,735.00
Ziegler, Inc.....	\$570.09

# WARREN CITY COUNCIL PROCEEDINGS

## MINUTES – Warren City Council Regular Meeting February 28, 2023

### Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with President Jarod Peterson presiding. Council members present: David Weber, Mark Wimpfheimer, Justin Buegler, Danny Omdahl, David Erickson. Absent: Travis Carl. Also present: Shannon Mortenson, Jeff Wohlers, Jarda Solc, Matt Linder. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Motion was made by Buegler, second by Weber to accept the agenda as presented. All in favor, Motion carried.

4. Approval of Minutes –Motion was made by Wimpfheimer, second by Omdahl to approve the minutes from the February 14 meeting. All in favor, Motion carried.

5. Engineer’s Report- Jarda Solc reported that MnDOT would like a pre-construction meeting with Taggart Construction regarding the McKinley path. Taggart is looking at his schedule.

6. Working Supervisor Report-Wohlers was given the floor. Shop work is being completed. All gas tests have been taken. Reporting is complete. Snow removal has been taking place this week in preparation for the vintage snowmobile run. Four staff are going to water/wastewater school next week in St. Cloud. The Certified Pool Operator (CPO) class will be taken the third week in March. There are about 100 water meters left to switch out and 50 gas meters. The modules are on order so once they are received, staff will commence with replacement.

7. Clerk’s Report- reviewed. Mayor Carl entered chambers and continued with meeting.

8. Treasurer’s Report

a. January General Ledger – reviewed.

b. Pay Bills – Motion was made by Carl, second by Weber to approve the reports above and pay bills with check #47248 - 47274. All in favor, Motion carried.

9. Unfinished Business

a. Retainer City Attorney-Council reviewed what cities in the region are paying for a city attorney. Clerk was directed to call area attorneys to obtain fees for the legal services the city needs. Aandahl had said he would relinquish the duties of city attorney if other counsel was obtained.

10. New Business

a. Resolution #2282023-01 GreenCorps Member- the city had a Green Corp worker in 2017-2018. That individual did accomplish much for the city. The interns from Germany were here the last six months working on the drone scans. The city is applying for a GreenCorp worker to come and create a process for energy tests in homes and putting together all the funding mechanisms available. There are a lot of new programs thru the Inflation Reduction Act that should be compiled in a format that is quick and easy. The resolution approves the submittal of the application and the requirements of a host site. Motion was made by Carl, second by Erickson to approve the resolution as presented. All in favor, Motion carried.

b. Airborne Vector Control – this is for aerial spraying before the Fair and tent caterpillar if needed. Motion was made by Peterson, second by Omdahl to accept the contract as presented. All in favor, Motion carried.

c. NMPA Director- Mayor Carl presented information he received from the Agency. Council discussed expectations and time commitments. Tabled to next meeting.

d. Matt Linder and Mike Novacek Tree Certification - Motion was made by Weber, second by Wimpfheimer to approve the pay increase of \$.25/hour for the certification. All in favor, Motion carried.

11. Committee Meetings: None

12. Future Agenda Item(s)-

13. Adjournment –Motion was made by Omdahl, second by Buegler to adjourn at 8:07 p.m. All in favor, Motion carried.

Shannon Mortenson  
City Administrator/Clerk-Treasurer  
Travis Carl  
Mayor

### BILLS

Alisa Olson .....	\$833.34
Auto Value Warren .....	\$8,823.18
Banyon Data Systems, Inc. \$2,570.00	
Border States Electric Supply . \$49.77	
Border States Electric Supply\$29,335.65	
Border States Electric Supply\$156.66	
Bremer Bank - Cardmember Serv.\$3,989.36	
Bremer Bank - HAS .....	\$1,406.42
Bremer Bank - HAS .....	\$50.00
Brent McMillian .....	\$222.15
Bulldog Designs .....	\$745.00
CNA Surety .....	\$100.00
Constellation New Energy.. \$4,216.74	
Cutting Edge Sharpening.....	\$100.00
Docu Shred .....	\$81.62
Don Aandal - Taralseth .....	\$2,300.00
Guardian Pest Control .....	\$522.55
InControl.....	\$31,067.40
Jeff Wohlers.....	\$300.00
Jeremy Linnell.....	\$103.25
John Deere Financial .....	\$235.74
KLJ Engineering LLC.....	\$5,300.00
LMC Insurance Trust .....	\$250.00
Lynette Sinn.....	\$250.00
Main Street Cafe & Lounge.....	\$69.68
Miller Electric .....	\$661.98
Minnesota Revenue.....	\$1,422.81
Minnesota Revenue.....	\$16,863.00
MN - Office of Pipeline Safety. \$43.29	
Municipal Gas Acquisition.\$87,207.50	
Northern Estates LLC .....	\$752.00
Northwest Power Systems, Inc \$14.08	
PERA.....	\$5,308.79
Quill Corporation .....	\$212.83
R & R Specialties .....	\$593.95
Randy Engelstad .....	\$4,080.09
RMB Environmental Lab .....	\$68.61
Ryan Houske .....	\$509.54
Samantha Sellers .....	\$1,890.00
Stinson .....	\$387.50
TASC .....	\$33.06
Town & Country P & H.....	\$298.50
Town & Country P & H.....	\$1,349.84
United States Treasury .....	\$8,729.99
Warren Ministerial Association1,241.48	

## NOTICE OF ADOPTION

NOTICE IS HEREBY GIVEN that the Strandquist City Council has adopted the following ordinance. The title, summary of the subject matter, and date of adoption is set forth below:  
Ord #2023UDRS Utility Deposit & Rate Schedule. Est amts effective 5/1/23. 3/9/23.  
Full copies of the Ordinance is available for inspection at the Strandquist Post Office located at 108 Main St, Strandquist, MN 56758.

# WARREN-ALVARADO-OSLO SCHOOL BOARD PROCEEDINGS

## REGULAR BOARD MEETING February 13, 2022

Opening  
Procedural:  
Call to Order  
In Attendance: Nikki Peterson-Chair; Ashley Reinier-Director; Mark Jones-Clerk; Jordan Johnson-Director, Marshall Westberg-Director, Darby Boe Treasurer.  
Absent: Sally Roller-Vice Chair.  
Procedural:  
Pledge of Allegiance was spoken  
Discussion:  
Open Forum no one spoke.  
Approval of Minutes  
Action, Minutes:  
Approval of Minutes January 9, 2023  
Recommended Action: Motion by: Westberg Second by: Johnson to approve the minutes of the Regular Meeting on January 9, 2023; Special Meeting Wednesday February 1st, 2023; Work Session Meeting Monday, February 6th, 2023 to include the following: CU  
Approval of Agenda  
Action, Procedural:  
Approval of Agenda  
Recommended Action: Motion by: Jones Second by: Boe to approve the agenda as presented or amended to include the following: CU  
1. Add  
2.2 Special Meeting Wednesday February 1st, 2023  
2. Add 2.3  
Work Session Meeting Monday, February 6th, 2023  
3. Add 9.10 Bus Purchase  
4. Move 9.1 Brady Martz Audit and 9.2 Sale Day Report presentation up, after Approval of Agenda. 3.1  
Approval of Finances  
Action, Reports:  
Approval of Finances  
Recommended Action: Motion by: Second by: to approve payment of the Bremer Credit Card in the amount of \$4,259.53; bills in the amount of \$129,234.33, checks #74662-74776; wires in the amount of \$219,776.85; payroll in the amount of \$266,941.38; and student activity report.  
Enrollment  
Information, Reports:  
2022/23 Student Enrollment K-6 309, 7-12 224 TOTAL 533  
Reports  
Reports:  
High School Principal Report by Ben Miska  
Monday, 2.13.2023  
Staffing  
1. Accepting LaDawn Olson's and Sarah Lura's resignation as a paraprofessional at the High School  
2. Caley Bannerman will begin maternity leave February 17 and will resign as a paraprofessional at the High School  
3. Recommending Jerrica Pribula at 4/7s for the 2nd semester  
4. High School Staffing Needs for the 22/23 school year & beyond  
a. Paraprofessionals  
b. Substitutes-Especially Paraprofessional subs & Suburban sub drivers  
Events/Meetings  
1. Looking for approval for FCCLA overnight to the State FCCLA event March 25-28  
2. Attended "How to Deal with Difficult Teens" meeting  
3. Building Project meetings  
4. I have started the second round of teacher observations  
Great Things at WAO High School the Past Month  
1. Nickolas Bergman won the WAO Spelling Bee and also placed in the top 4 at the Regional Spelling Bee  
a. He now advances to Fergus Falls on February 21  
2. Triple A Banquet a. WAO winners were Natalie Peterson and Tyson Mortimer  
3. Lots of Activities a. One Act Play, Solo & Ensembles, FCCLA, FFA, Knowledge Bowl, Basketball  
4. Students of the Quarter 2  
a. Grades 6-8 Sydney Carlson  
b. Grades 9-11 Ian Westberg  
c. Grade 12 Tyson Mortimer  
5. Staff of the Quarter 2  
a. Beth Murray 2 Upcoming  
1. 6th Grade Butter Braid Fundraiser February 13 through February 26  
2. Parent Teacher Conferences Wednesday, February 15 from 3:30-7:30 PM  
3. No School Friday, February 17 and Monday, February 20  
4. Snow Fest Week February 21-24 and dance February 24  
5. Plan to hold mock interviews for Seniors in May  
6. Regional Principal Meeting in TRF Wednesday, March 8  
Reports:  
Elementary Principal Report by Kelsey Johnson  
February 13th, 2023  
School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT  
What's Happening at WAO Elementary  
● Step Up to Leadership - 4th Grade  
○ The University of Minnesota Extension Office - Alysa Tulibaski  
● Elementary Book Fair  
○ All proceeds will go back into classroom libraries  
○ Introducing the e-wallet  
○ Thank you to Sam Sellers and all the other volunteers who have helped to bring the Book Fair to WAO!  
● MESPA Institute - Kelsey Attended January 31st - March 3rd  
○ Focus Areas:  
■ Mental health and self-care  
■ Staff Retention and Onboarding  
■ Culture & Climate  
■ Legal - newly introduced case law & legislative updates  
○ Address by Governor Waltz and Commissioner of Education Willie Jett  
● Areas of Academic Focus at WAO Elementary:  
○ Fastbridge Assessment  
○ SEL Curriculum - TIII360 | Character Strong  
○ Literacy Curriculum - In the research phase  
● Elementary Handbook  
○ The first set of items brought to District QET  
○ Sections will be sent to the school board prior to the board meeting approval date  
Staffing 22/23 School Year  
● Seeking Full-time Elementary Special Education Teacher  
● Seeking Substitute Teachers & Paraprofessionals  
Upcoming Dates of Importance  
Monday, February 13th - Thursday, February 16th - WAO Book Fair  
Wednesday, February 15th @ 4:00-7:00 PM - P/T Conferences  
Friday, February 17th & Monday, February 20th - NO SCHOOL  
Friday, February 24th @ 1:00-3:00 PM - Science Fair  
Tuesday, February 28th - Mrs. Johnson's 5th Grade Class Fishing Trip  
Wednesday, February 29th - Mrs. Vigen's 5th Grade Class Fishing Trip  
Wednesday, March 1st @ 2:00 PM - Marshall County School Admin & County Agencies Meeting  
Friday, March 10th - Kelsey @ Regional Principal's Meeting in Bemidji  
Reports:

Superintendent Report  
Superintendent Board Report February 13, 2023  
Kirk Thorstenson  
Finance & Facilities  
a. Modular classroom update:  
● mold found in wall when pressure testing water hookup  
○ working with State to determine proper resolution  
b. revised Request for Proposals - Construction Manager Adviser posted in Sheaf & GF Herald Legal Notices section timeline:  
● Proposals due 12:00 p.m., March 17, 2023  
● Short List notified March 20, 2023  
● Interviews Held week of March 20-24, 2023 (date TBD)  
● Board to Award March 29, 2023 (time TBD)  
● cancel - SPECIAL Board meeting on Feb. 22 @ 7AM  
c. classroom costs to date  
d. district custodians' schedule  
e. Governor's budget proposal - sales tax exemption for schools' construction materials.  
f. bus issues:  
● TRF Towing for winch out or towing this winter  
● backed out of garage - hit light pole/bumper - insurance claim  
g. WAO received an Aa3 rating from Moody's risk analysis  
● obligations rated at Aa3 are judged to be of high quality and subject to very low risk.  
● bond sale was today Feb. 13 in the morning  
● favorable outcome of the sale  
○ Ehlers Financial - Aaron Bushberger  
h. Facilities Director to begin at WAO on Feb. 22  
School Board Committee Assignments 2023  
Reports:  
Board Committees  
Community Education # Reinier Jones NA  
Curriculum #by Westberg World's Best Workforce- by Westberg discussion on Fast Bridge, Curriculums  
Designated Board Rep. Peterson Roller (alt.) Westberg & MSHSL (Activities)  
Education Foundation \* report by Johnson- will meet on Wednesday. Teacher needs are on the agenda.  
Facilities \* Johnson Jones Boe will meet this Thursday. Last meeting pre-school playground equipment and custodial coverage  
Financial \* Peterson and Boe - did a deep dive into budget with rep from Brady Martz. Discussion on using Brady Martz as resource to help advise on best practice budget; discussion on an additional person to help with some data entry looking at 6- hours a week to free some time up for Natasha and Kirk to focus on budget and finances.  
ICON Steering Committee Peterson Jones  
Negotiations by Peterson-met in Jan discussed Facility Director.  
Policy/Handbooks \* Roller Reinier Jones  
Quality Education Team (QET) \*report by Peterson-Discussion on Fast BRidge; Pre School 23/24;  
Communication flow charts, end of year, elem hand book. Peterson & Westberg had Meet and Confer with teachers in Jan.  
Technology #report by Reinier: Meet they received a grant for \$97,000 for upgrades. Discussion about E-learning days- reaching teachers best way to do this by phone.  
Reports:  
Activities Report  
From the Activity Director's Desk 2/5/2023, One of my goals as an AD is to have more live performances of the National Anthem. We have had two talented girls perform several times this fall and winter - Natalie Peterson and Audrey Bienek. The Band has also performed and sounds great. And most recently our elementary boys choir "Freedom Force" performed and were amazing! Another goal was to limit student traffic and horseplay at games. With the financial support of the Pony Booster club, we started a "program" called the Pony Crush Club and it has been a success. Notably, there is less traffic in front of the fans and coaches and the elementary students are excited to have a chance to win prizes. Our fans and opposing coaches have noticed and provided positive feedback. Tyson Mortimer and Natalie Peterson represented WAO at the Triple A Awards banquet in Mahanomen. This is a high honor for these deserving talented students. Varsity Knowledge bowl is at full swing. We were unable to make JH knowledge bowl work and will look at offering it next year. Confirming scheduling for spring sports has started and scheduling next years basketball has also began. Finding referees for next winter is proving to be difficult at all levels. Several referee groups have challenged the WAO community to get a varsity refing crew together. My fear is that the area refing groups are taking care of communities that have active refs before those that do not have refing groups. Please encourage those with basketball knowledge and experience to get involved in officiating games and consider getting certified for varsity. The new score boards and shot clocks in the auditorium have been installed and look great! We NEED more bus drivers! I can not say enough how cooperative the basketball boys and girls programs have been willing to work through our transportation issues. The JH boys and girls coaches have been driving the mini-bus and suburbans to games and Coach Pierce has been driving the traverse to games. This has been a great help. One Act Play will perform for the student body on Friday Feb. 3. One Act competed in the sub-section competition held at WAO on Saturday 1/28. The event took a massive amount of pre-setup and work. Our custodians and workers were all-stars. The event went on without a hitch! Miss Diaz's cast and crew put on a great show. Mr. Engfer's students are beginning to submit artwork to the Region 8 arts festival will be held late March. Respectfully submitted, Tony Gullikson  
Policy Reading  
Information:  
First Reading of WAO District Policies  
First Reading of District Policies:  
501.23.01 - School Weapons Policy  
502.22.01 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person  
Information:  
Second Reading of WAO District Policies  
Second Reading of District Policies:  
708.23.01 - Transportation Non-Public Students  
510.23.01 - School Activities  
511.23.01 - Fundraising  
512.23.01 - School Publications and Activities  
513.23.01 - Student Promotion and Retention  
Action (Consent):  
Adoption of WAO District Policies  
Recommended Action: Motion by: Westberg Second by:- Jones to accept the Post Issuance Compliance Policy (Ehlers).CU  
Adoption of District Policies:  
Post Issuance Compliance Policy (Ehlers)  
Personnel  
Action, Procedural:  
Resignation - Sarah Lura  
Recommended Action: Motion by: Boe Second by: Westberg to approve the resignation of Sarah Lura for the remainder of the 22/23 school year. CU  
Action:  
Resignation - LaDawn Olson - Paraprofessional  
Recommended Action: Motion: Westberg Second: Jones to accept the resignation of LaDawn Olson for the 22/23 school year. CU  
Action (Consent):

Resignation - Caley Bannerman  
Recommended Action: Motion: Boe Second: Reinier to approve the resignation of Caley Bannerman as paraprofessional for the remainder of the 2022/2023 school year.CU  
Action:  
Resignation - Ashton Pettyjohn - Cheerleading  
Recommended Action: Motion by: Jones Second by: Westberg to accept the resignation of Ashton Pettyjohn as Cheerleading coach. CU  
Action:  
Hire - Jerrica Pribula part-time FACS teacher  
Recommended Action: Motion by: Second by: to hire Jerrica Pribula for at .57 FTE for the remainder of the 22/23 school year, to commence at the start of the 2nd semester. (January 16, 2023).  
Died Lack of motion. Moved to March 13, 2023 meeting.  
Action:  
Hire - Jason Morken - Facilities Director  
Recommended Action: Motion by: Jones Second by: Johnson to hire Jason Morken district Facilities & Transportation Director at an hourly rate of \$30.00/hr. CU  
Action:  
Hire Kristian Solberg - Assistant Trap coach  
Recommended Action: Motion by: Boe Second by: Jones to hire Kristian Solberg as Assistant Trap Coach at 1.625% of BA Step 1. (1/4 of 6.5% BA Step 1) CU  
District Business  
Action:  
FY22 Audit Presentation  
Recommended Action: Motion by: Second by: to approve the FY22 Audit Report.  
Attending is Brady Johs from Brady Martz and Associates to highlight the 2021-22 school district audit.  
Attached below in Public Files  
a. Audit Report  
b. Audit Committee Letter  
c. Management Letter  
Action:  
Resolution to Award the Sale of Bonds  
Recommended Action: Motion by: Boe Second by: Reinier to approve the Award Resolution and Closing Certificates for the issuance of the School District's general obligation school building bonds.  
Attorney Peter Martin from law firm Kennedy and Graven has prepared the Award Resolution and Closing Certificates that incorporate the finals numbers from the bond sale on Monday, Feb. 13. (attached in Public Files)  
Roll Call Vote:  
Johnson- Aye  
Westberg- Aye  
Jones- Aye  
Peterson- Aye  
Reinier- Aye  
Boe- Aye  
motion passed.  
Aaron Bushberger from Ehlers Financial will present the Sale Day Report. (attached in Public Files)  
Sale Day Report  
Action:  
Approve Wiktel Grant Donation  
Recommended Action: Motion by: Johnson Second by: Westberg to approve the Wiktel donation of \$4,299 for the continuation and betterment of WAO technology. Thank you! CU  
Action, Discussion:  
Approve Booster Club Donation  
Recommended Action: Motion by: Boe Second by: Reinier to approve the Booster Club donation of \$50,000 for the continuation and betterment of WAO activities. Thank you! CU  
Action:  
Approve FFA Donation  
Recommended Action: Motion by: Westberg Second by: Johnson to approve the donation of \$150 donation from Paul and Janet Aakre for the FFA program. Thank you! CU  
Action:  
Approve Dahlstrom Motors Donation  
Recommended Action: Motion by: Johnson Second by: Jones to approve the donation of \$500 from Dahlstrom Motors; Chevy Youth Initiative for WAO student activities. Thank you! CU  
Action:  
Approve Loan Oak Family Dentistry Donation  
Recommended Action: Motion by: Westberg Second by: Boe to approve the donation of \$2,000 from Lone Oak Family Dentistry for the WAO Band Trip. Thank you! CU  
Action:  
Advertise for Elementary Math Interventionist  
Recommended Action: Motion by: Westberg Second by: Boe To begin advertising for a Math Interventionist at the Elementary School. CU  
Action:  
State FCCLA overnight trip  
Recommended Action: Motion by: Jones Second by: Reinier to approve the State FCCLA overnight trip in Minneapolis on March 25-28, 2023. CU  
Action:  
School Bus Purchase  
Recommended Action: Motion by: Peterson Second by: Jones to approve the purchase of a new Blue Bird gasoline engine 77 passenger school bus at a cost of \$124,056.31 from North Central Bus & Equipment. CU  
Important Dates  
Information:  
February Communication & Events  
February Events:  
13 - GBB vs. Northern Freeze at WAO  
School Board meeting at 7PM  
14 - Booster Club meeting at 7AM  
BBB vs. Fosston at WAO  
15 - Parent Teacher Conferences at 3:30-7:30PM  
Education Foundation meeting at 5:30PM  
16 - GBB at Roseau  
17 - No School - Conferences Comp.  
BBB at Goodridge-Grygla  
GBB at RLCC  
20 - No School - Presidents' Day  
21 - GBB vs. Climax Fisher at WAO  
BBB at Northern Freeze in Newfolden  
23 - GBB & BBB at Ada-Borup  
24 - Snofest Dance  
28 - GBB Section Pigtail vs. TBD  
Adjourn  
Action:  
Adjourn. Next Meeting will be March 13, 2022 at 7:00 pm in the H.S. Multipurpose room.  
Recommended Action: adjourn at:9:21pm Boe Johnson

March 29, April 5, 12, 19, 26, May 3

**NOTICE OF MORTGAGE  
FORECLOSURE SALE**

**THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION.**

**NOTICE IS HEREBY GIVEN:**

That default has occurred in the conditions of the following described mortgage:

**DATE OF MORTGAGE:** October 18, 2019

**MORTGAGOR:** Anders Leland Odegaard and Carissa Odegaard, husband and wife

**MORTGAGEE:** Affinity Plus Federal Credit Union, a credit union organized under the laws of the United States of America

**DATE AND PLACE OF**

**RECORDING:** Recorded March 2, 2020, in the office of the County Recorder, as Document No. 334958, Marshall County, Minnesota.

**MORTGAGED PROPERTY**

**ADDRESS:** 128 South Division Street, Warren, MN 56762

**TAX PARCEL I.D. NOS.**

59.0636.000

**LEGAL DESCRIPTION OF**

**PROPERTY:** Lot Six (6) and the South Fifteen feet (S. 15') of Lot Seven (7), Block Four (4) in Wentzel & Grindeland's Addition to the City of Warren, according to the Official Plat thereof, Marshall County, Minnesota.

**COUNTY IN WHICH PROPERTY IS**

**LOCATED:** Marshall

**ORIGINAL PRINCIPAL AMOUNT**

**OF MORTGAGE:** \$43,200.00

**AMOUNT DUE AND CLAIMED TO**

**BE DUE AS OF DATE OF NOTICE, INCLUDING TAXES, IF ANY, PAID BY MORTGAGEE:** \$40,820.71

**INTEREST RATE AND PER DIEM:**

Current interest rate is 4.75%, with a daily per diem of \$5.07.

The person holding the Mortgage is not a transaction agent, as defined by Minn. Stat. 58.02, Subd. 30. The name of the residential mortgage servicer and lender or broker, as defined in Minn. Stat. 58.02 is: Affinity Plus Federal Credit Union.

That prior to commencement of this mortgage foreclosure proceeding Mortgagee complied with all notice requirements by statute; That no action or proceeding has been instituted at law or otherwise to recover the debt secured by said mortgage or any part thereof;

PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:

**DATE AND TIME OF SALE:** May 18, 2023, at 10:00 am.

**PLACE OF SALE:** Marshall County

Sheriff's Office, 208 East Colvin Avenue, Suite One, Warren, Minnesota 56762, to pay the debt then secured by said Mortgage, taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within six (6) months from the date of said sale by the mortgagor(s), their personal representatives or assigns.

**DATE AND TIME MORTGAGOR**

**MUST VACATE THE PREMISES:**

November 4, 2023, at 11:59 p.m.

**"THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE (5) WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED."**

Dated: March 23, 2023

GURSTEL LAW FIRM

By: /s/ Creig Andreasen Creig Andreasen (#334832)

6681 Country Club Drive

Golden Valley, MN 55427

(763) 267-6785

Attorney in Fact for Affinity Plus Federal Credit Union

**IMPORTANT NOTICE**

This communication is from a debt collector and is an attempt to collect a debt. Any information obtained will be used for that purpose.