WARREN CITY COUNCIL **PROCEEDINGS**

MINUTES - Warren City Council Regular Meeting July 12, 2022 Call to Order A Meeting of the Warren City Council

- was held commencing at 7:00 P.M with Mayor Mara Hanel presiding. Council members present: David Weber, Danny Omdahl, Mark Wimpfheimer, Jarod Peterson, Justin Buegler, John Golden. Also present: Shannon Mortenson, Jeff Wohlers, Boone Maruska, Matt Linder, Adam Hermanson. Following Roll Call, the Pledge of Allegiance
- to the American Flag was given.
 3. Approval of Agenda- Motion was made by Wimpfheimer, second by Weber to accept the agenda as presented. All in favor, Motion car-
- 4. Approval of Minutes Motion was made by Omdahl, second by Weber to approve the minutes from the June 28 meeting. All in favor, Motion carried.
- 5. Engineer's Report- The Fourth Street project has the last service hook up tonight. The pipes will be disinfected, and pressure tested.
 The street crew will start Thursday
 and concrete will start July 25. The
 McKinley Path started this week. There was Change Order #3 for the Fourth Street project that was regarding fire hydrants. Motion was made by Golden, second by Omdahl to approve Change Order #3 as presented. All in favor,
- 6. Working Supervisor Report-Wohlers was given the floor. The crew is working to spruce up the city for the fair next week. The alleys have been graveled and cal-cium chloride applied to gravel streets. The striping of streets and
- parking lots has been completed.
 7. Clerk's Report- Mortenson updated the council on the Information Forum held on Monday, July 11. There was only one person in attendance that didn't have prior knowledge of the project. It was a good discussion.

Motion carried.

- 8. Treasurer's Report
 a. January, February, March, April,
 May, June General Ledger -tabled.
 b. Pay Bills -Motion was made by
- Peterson, second by Buegler to pay the bills as presented with checks #46348-46408. All in favor, Motion
- 9. Unfinished Business
- 10. New Business
- a. Resolution #07122022-01 Election Judges –Motion was made by Golden, second by Wimpfheimer to approve the resolution as presented. All in favor, Motion carried.

 b. Local Sales Tax Option – Council consensus was to move forward
- with the ballot language. The GroWarren campaign will assure the building is constructed, a successful ballot measure will allow some flexibility for debt payment. A resolution will be presented at the next meeting for consideration. c. First Children's Finance Grant
- Award the city was invited to request grant funds since we participated in the Rural Childcare Innovation Program. The award is for \$30,000. Motion was made by Buegler, second by Golden to accept the grant funds as awarded. All in favor, Motion carried.
 d. Enbridge Grant Award— a \$5,000
- grant was received for turnout gear. Motion was made by Golden, second by Weber to accept the grant funds as awarded. All in favor, Motion carried.
 e. Lead for America Site Agreement—
- the Lead Fellow will start service in Warren the end of August. This agreement outlines the expectaagreement outlines the expecta-tions from the city. The person will work on community engagement and grant writing. The goal would be to create community events that have longevity and get people together. Motion was made by Wimpfheimer, second by Omdahl to approve the agreement as presented. All in favor, Motion carried.
- f. Overtime Report-Mayor Hanel declared a conflict of interest due to family member working at the pool President Golden asked for the motion. Motion was made by Peterson, second by Weber to approve the report as presented. All in favor. Mayor Hanel abstained. Motion carried.
- g. Ageing Report -reviewed.

h. Liquor License Main Street Café & _ounge- Motion was made by Golden, second by Weber to approve an on-sale and Sunday Liquor license for Main Street Café & Lounge since it is under new ownership of Jared Wohlers. All in favor, Motion carried.

11. Committee Meetings: none.

11. Committee Meetings: none.
12. Future Agenda Item(s)13. Adjournment –Motion was made
by Buegler, second by Golden to
adjourn at 7:22 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer
Mara Hanel Mayor
BILLS
Main Street Cafe & Lounge \$30,000
Main Street Cafe & Lounge \$20,000 Minnesota Revenue \$50.00
United States Treasury \$750.00
PERA\$280.50
Greg Hufnagle
Groebner & Associates, Inc \$138.73 Irby Tool & Safety \$229.16
Shannon Mortenson \$363.72
Bremer Bank
Taft Stettinius & Hollister LLP \$4,000.00
Landis+GYR Technology, Inc. \$802.33
Marshall & Polk Rural Water \$21.67
Northdale Oil Inc. \$229.61 Rolland Porkrzywinski \$1.76
Tyler Jevne\$59.00
Tyler Jevne
Bud & Ralph's Appl. Service . \$130.00
Hawkins, Inc
Gopher State One Call \$60.75
Quill Corporation \$29.98 Quill Corporation \$178.93
Quill Corporation
Argyle Builder Supply\$408.86 Town & Country P & H\$374.56
Town & Country P &H\$84.21 City of Warren\$11,904.36
City of Warren
Mar-Kit Sanitary Landfill \$5,081.50 Warren Sheaf
Connecting Form \$1,255.00
Marshall County Cooperative
Hardware Hank\$50.08
M & K Porta Potties \$460.00
Waste Management \$3,063.10
Jeff Wohlers \$300.00 Jet Stop, Inc. \$1,579.54
PKM Electric Coop \$956.00
Verizon Wireless (AMI) \$37.52
Phil the Bulder LLC
\$122.697.80
Jeff Wohlers\$48.25
Frontier
Select Account \$40.00
NCPERS Minnesota\$16.00
Up-Town Cafe\$27.76 Northwest Regional Library \$2,750.00
Occupational Dev Center \$782.04
MN Dept. Of Human Services
\$8,073.80 Nationwide\$20.00
Dearborn National\$0.00
AFLAC \$277.40
Colonial Life - Post Tax \$465.70 United States Treasury \$12,495.03
PERA\$5,166.16
PERA\$5,166.16 R J Zavoral & Sons, Inc\$121,716.00
Wynne Consulting\$75.00 Team Laboratory Chemical, LLC
\$22,670.00
Northwest Power Systems, Inc
\$930.00
Town & Country P & H \$373.50 Town & Country P & H \$327.82
CHS Ag Services, Inc \$612.50
NAPA Supply of Warren \$567.07
Ewing Oil\$1,119.12 Svens Under Car Shop\$160.34
Svens Under Car Shop\$38.94
Supermarket Foods \$72.31
MN Municipal Utilities Assoc \$6,086.25
HealthPartners\$10,136.46
Northland Mat Company \$179.50
TSYS\$491.27 MidContinent Communications \$97.83
Verizon Connect\$16.19
Border States Electric Supply \$442.12
Grand Forks Utility Billing \$1,049.65
Colepapers, Inc
Northland Trust Services, Inc
\$8,620.00 First Independent Bank \$4,380.00
D-1-1- 0

\$8,620.00
First Independent Bank \$4,380.00
Dakota Supply Group (DSG). \$211.00
True Value- Warren \$745.90
Irby Tool & Safety \$6,754.50
Hamm's Repair \$10,136.46
Northland Mat Company \$179.50

MidContinent Communications \$88.76

Core & Main......\$628.95 Productivity Plus Account\$49.24

... \$491.27

TSYS

August 17, 24

Filed in District Court State of Minnesota

STATE OF MINNESOTA COUNTY OF MARSHALL

> NINTH JUDICIAL DISTRICT IN DISTRICT COURT PROBATE DIVISION

COURT FILE NO.: 45-PR-22-183

In Re: Estate of: Timothy M. Munger, Decedent

NOTICE OF INFORMAL PROBATE OF WILL AND APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS

Notice is given that an application for which is given that an application for informal probate of the decedent's Will dated February 6, 1997, has been filed with the Registrar. The application has been granted. Any objections may be filed with this court and will be heard by the Court of the proper paties of hearing.

after proper notice of hearing. Notice is also given that the Registrar has informally appointed Phil Thompson, whose address is 120 East Johnson Avenue, Warren, MN 56762, as personal representative of the estate of the decedent.
Any heir, devisee or other interested person may be entitled to appointment as personal representative or may object to the appointment of the personal representative. Unless objections are filed with the Court (pursuant to Section 524.3-607) and the Court otherwise orders, the personal representative has full power to administer the estate including, after 30 days from the date of issuance of letters, the power to sell, encumber, lease or distribute real

Notice is also given that (subject to Minn. Stat. 524.3-801) ALL CREDITORS having claims against the estate are required to present the claims to the personal repre-sentative or to the Court Administrator within four months after the date of this notice or the claims will be barred.

Dated:8/10/22

Courtney Hauert Registrar

Robert M. Albrecht Brink Lawyers, P.A. Attorneys for Applicant P.O. Box 790 Hallock, MN 56728 (218) 843-3686

WARREN CITY COUNCIL **PROCEEDINGS**

MINUTES - Warren City Council

Regular Meeting July 26, 2022
Call to Order
A Meeting of the Warren City Council
was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding Council members present: David Weber, Danny Omdahl, Mark Wimpfheimer, Jarod Peterson, John Golden. Absent: Justin Buegler. Also present: Shannon Mortenson, Brent McMillan, Boone Maruska, Matt Linder, Adam Hermanson, Mike Cheney. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Motion was

made by Peterson, second by Golden to accept the agenda as presented. All in favor, Motion carried. 4. Approval of Minutes – there is an

"n" in America under a New Business item. Motion was made by Golden, second by Omdahl to approve the minutes from the July 12 meeting with the correction. All in favor, Motion carried.

5. Engineer's Report- Boone Maruska provided the update on Fourth Street project. The street crew is scheduled for next week and concrete the week following. Jarda Solc provided the update on the McKinley Path. The subbase is compacted, and the Class 5 is applied. There are Quality Assurance measures required by MnDOT that is the city cost. The culvert will be installed probably September as it has not arrived. The RR crossing needs to be constructed to the 15-foot RR right of way. Within the right of way, the RR needs to construct the crossing. This will be at the city's expense as the project is at the

maximum amount for MnDOT.

Operations Manager
Report-McMillan was given the floor.
Due to COVID, we are at skeleton staffing for the week.

7. Clerk's Report- Mortenson received

a call this afternoon from the American German Chamber regarding the German interns. We are required to pay at least Minnesota minimum wage for any students that intern in the US. That would increase the amount projected for the interns. The original ask was \$500 stipend and housing. It is an important project, but can we accomplish the same thing using US students or another source? Mortenson was tasked with researching options and those will be discussed by the Utility Committee. Mortenson and McMillan updated council on the hybrid project. The developer looked at the daily loads for the city and feels that solar with storage would be a better cost savings for the city versus a wind turbine. There would be more generation than the city can use at times and that generation is purchased by North Municipal Power Agency at "avoided costs". That amount is \$.02. The developer is proposing switching the turbine for storage. The council would like a presentation from the developer when the loads are analyzed, and the storage is determined.

8. Treasurer's Report
a. January, February, March, April, May, June General Ledger –tabled. b. Pay Bills –Motion was made by

Peterson, second by Golden to pay the bills as presented with checks #46416-46450. All in favor, Motion carried.

9. Unfinished Business

10. New Business

a. Nuisance Ordinance-Hamm Repair Building-the notices have been sent certified return receipt. They have been signed by the owner, but the owner did not come to the meeting this evening or contact the city prior. There has been no movement on the building and it is a public safety issue. The next step in the Nuisance Ordinance is for the city to remove the structure and levy costs unto the property. Motion was made by Golden, second by Omdahl to issue a notice to the landowner that the building will be removed by the city due to public safety concerns and costs levied to the property if needed. All in favor, Motion carried. A letter also needs to be sent to have Mr. Hamm remove his ATV and truck from the public sidewalk on the north side of the street. Mortenson felt that should be addressed by the Sheriff since Mr. Hamm is not responding to previous letters. Council agreed.
b. Resolution #07262022-03 Local

Option Sales Tax -the resolution

contains the language that will be placed on the ballot in November. Motion was made by Golden, second by Peterson to approve the resolution as presented. All in favor,

Motion carried.
c. Resolution #07262022-01 ARPA Funds – The city received \$84,803.02 in Rescue Funds. This money will be transferred to the Assisted Living to help replace lost revenue. Motion was made by Omdahl, second by Wimpfheimer to approve the resolution as presented.
All in favor, Motion carried.
d. Certify Relief Association
Schedules –Motion was made by

Weber, second by Omdahl to certify there is not a municipal contribution required. All in favor, Motion carried.
e. Airport Planning Agreement—
MnDOT would like the Airport Layout
Plan updated so we can move for-

ward with a taxilane. KLJ will do the work on the plan. Motion was made by Golden, second by Wimpfheimer to enter into the agreement as presented. All in favor, Motion carried.

Resolution #07262022-02 Sale of

Property Cheney-Mike Cheney would like to purchase a parcel of land connected to land he owns.
The sale of land required full council attendance so the resolution was tabled. Cheney would also like to have Brewster Street abandoned from Western Avenue south to Hwy.

 1. This will be done by resolution at the next council meeting.
 1. Committee Meetings: Public Works Committee met to discuss the baseball field by the pool being given to the WAO School District for them to make softball fields. The cemetery will be filled in about 10 years. It makes sense to expand the cemetery at that time rather than more softball fields. The city will meet with the school district to discuss options of updating a field in the east softball complex that will be ready for spring softball for the dis-

12. Future Agenda Item(s)-13. Adjournment –Motion was made by Peterson, second by Wimpfheimer to adjourn at 7:52 p.m. All in favor, Motion carried.
Shannon Mortenson

City Administrator/Clerk-Treasurer Mara Hanel Mayor

BILLS\$21.780.00 AE2S ... Airborne Custom Spraying, Inc \$3,460.00 Angie Mager \$412.37 AT&T Mobility \$342.69 Border States Electric Supply \$791.62 Border States Electric Supply \$265.86 Border States Electric Supply \$514.31 Border States Electric Supply ..

\$5,064.21 Border States Electric Supply \$733.66 Bremer Bank - Cardmember Serv.....

\$9,837.53 Bremer Bank..... Bremer Bank \$518.17
Bremer Bank \$0.00
Bremer Bank \$43,507.75
Constellation New Energy. \$3,345.02
Department of Public Safety \$20.00
Don Aandal - Taralseth \$2,300.00
Emily Johnson \$100.00
Energy Economics, Inc. \$1,155.60
Evergreen 'N Ivy \$87.00
Guardian Pest Control \$429.98
Hawkins, Inc. \$6,553.26
Irby Tool & Safety \$252.08
Jeff Wohlers \$300.00
Jeff Wohlers \$116.84
John Deere Financial \$575.75
Karla Davy \$2,300.00
Landis+Gyr Technology, Inc. \$802.33
Lynette Sinn \$250.00
Marco \$633.11
Marshall County Sheriffs Deut \$633.11

\$1,677.63 MN Public Facilities Authority \$212,981.58 Municipal Gas Acquisition.. \$9,614.58 Northern Fire Equipment ... \$1,730.95 Pera \$5,081.48

Quick Print Office Supply..... \$324.34 Shannon Mortenson\$84.84 Solid Ground Construction. \$6,372.00
 Stacy Hanson
 \$225.00

 SWS Credit Services
 \$30.00
 TASC Team Laboratory Chemical, LLC

\$1,237.00
Team Laboratory Chemical, LLC \$2,670.00

Town & Country P & H......... \$533.28 United States Treasury\$11,410.55 Up-Town Cafe\$26.37

WARREN CITY COUNCIL **PROCEEDINGS**

MINUTES - Warren City Council Regular Meeting August 16, 2022 Call to Order

- A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, Danny Omdahl, Mark Wimpfheimer, Jarod Peterson, Justin Buegler. Absent: John Golden. Also present: Shannon Mortenson, Jeff Wohlers, Boone Maruska, Jarda Solc, Adam Hermanson, Mike Cheney, Stan Haugtvedt, Jim Trojanowski. Following Roll Call, the Pledge of Allegiance to the American Flag was given.
- 3. Approval of Agenda- Motion was made by Wimpfheimer, second by Weber to accept the agenda as pre-
- sented. All in favor, Motion carried.
 4. Approval of Minutes –Motion was made by Omdahl, second by Weber to approve the minutes from the July 26 meeting. All in favor, Motion carried.
- 5. Engineer's Report- Jarda Solc was given the floor. The Fourth Street project has been hampered with the gas and electric lines running shallow but at acceptable depths for those installations. A change order will be issued to install geofabric to ease the struggles of dealing with the utilities. This installation will be about \$6,500 additional cost. A schedule has been sent to residents for the remainder of the project. The paving is expected to be done the week of August 29. The McKinley path has stalled due to the delay of the large arch pipe to extend the drainage ditch. That is expected to arrive mid-September. The concrete sub should be in the city next week. The railroad will need to do the work for the crossing. A fee has been submitted and Solc will email to Mortenson. It was around \$30,000.
- 6. Working Supervisor Report-Wohlers was given the floor. The curbs have been painted. The alleys have been graded. All city lots have been sprayed for weeds except the parks. Those will be done after school starts. The sewer done after school starts. The sewer line from the city shop is being insulated to keep from freezing. A manhole on North First Street will be repaired by city staff.

 7. Clerk's Report- Mortenson updated council on the election filing that closed today. Travis Carl filed for mayor. Justin Buegler, David Weber, David Conely and David
- Weber, David Conely and David Erickson filed for the three council seats. Reminder that the next regular scheduled council meeting is next week.
- a. January, February, March, April, May, June, July General Ledger –
- b. Pay Bills -the only addition to the bills is Taggert Construction for \$20,140 for a water and sewer line installation. Motion was made by Buegler, second by Peterson to pay the bills as presented with checks #46460-46525. All in favor, Motion carried carried.
- 9. Unfinished Business
- a. Resolution #07262022-02 Sale of Property Cheney-tabled as there was not full council attendance. Stan Haugtvedt was present to request purchasing the lot. It adjoins his property, and he has maintained it for years. Haugtvedt may present the asking price and the intended use for consideration at the next council meeting. 10. New Business
- a. Northwest Regional Library Director-Jim Trojanowski was given the floor. He presented the 2021 the floor. He presented the 2021 statistics on the Godel Library usage. The library does see a lot of traffic. Trojanowski also requested a 3% increase to the levy amount from the city. Motion was made by Wimpfheimer, second by Peterson to increase the city levy allocation for the library by 3% or \$330. All in favor Motion carried favor, Motion carried.
- b. Resolution #08162022-01 Set Public Hearing to Vacate Street – the process to vacate a street includes a letter to the DNR since the road is adjacent to a body of water. Notice also is given to adjoining landowners. Motion was made by Wimpfheimer, second by Weber to approve the resolution as presented. All in favor, Motion car-
- c. Resolution Executing Grant
 Agreement MnDOT –Motion was made by Peterson, second by Buegler to approve the resolution as presented. All in favor, Motion
- d. Bid for Watermain Improvement -One quote was presented for \$36,000 from Zavoral Construction. Council tabled item to receive more quotes

- e. Transient License-Motion was made by Wimpfheimer, second by Buegler to approve the license for The Barge as presented. All in favor, Motion carried.
- f. Overtime Report–Hanel abstained due to a conflict of interest. Motion was made by Weber, second by Buegler to approve the report as presented. Hanel abstained. All in favor, Motion carried.
- . Ageing Report reviewed. 1. Committee Meetings:
- 12. Future Agenda Item(s)-13. Adjournment –Motion was made by Omdahl, second by Peterson to adjourn at 7:51 p.m. All in favor, Motion carried.

Shannon Mortenson City Administrator/Clerk-Treasurer

Mara Hanel Mayor BILLS	
o i i i o	
Acme Electric \$64.69	
Acme Electric \$21.60 AE2S\$19,340.00	
AFLAC \$277.40	
Argyle Builder Supply \$427.84 Auto Value Warren \$52.35	
Banvon Data Systems, Inc. \$1,235.00	
Border States Electric Supply \$566.01 Border States Electric Supply \$172.07	
Border States Electric Supply \$172.07 Border States Electric Supply . \$98.26	
Border States Electric Supply \$2,462.61	
Border States Electric Supply \$352.05 Border States Electric Supply \$396.09	
Border States Electric Supply \$247.44	
Border States Electric Supply \$407.22 Border States Electric Supply \$231.92	
Border States Electric Supply \$25.60	
Bremer Bank - HAS\$1,188.46 Bremer Bank\$19,626.89	
Bremer Bank \$518.17	
Brian Evin \$41.68 Brian Evin \$28.34	
Cantaloupe Systems\$7.99	
CHS Ag Services, Inc \$2,763.75 Cindy Donarski	
City of Warren	
Connecting Point\$1,255.00 Constellation New Energy \$4,216.74	
Constellation New Energy \$4,216.74 David Drown Associates \$2,000.00	
DayDreams Specialties\$24.00	
Dearborn National \$208.31 Docu Shred \$175.09	
Ewing Oil \$1,153.35	
Fastenal \$114.53 FirstNet \$76.40	
Frontier\$1,117.25	
Gopher State One Call \$48.60 Grand Forks Utility Billing \$1,045.37	
Hamm's Repair\$223.53 Hawkins, Inc\$1,202.27	
Hawkins, Inc	
Irby Tool & Safety\$4,905.56 Jeff Wohlers\$300.00	
Jet Stop, Inc \$720.69	
Josh Maurstad \$24.79 M & K Porta Potties \$320.00	
Mar-Kit Sanitary Landfill \$4,724.50 Marshall & Polk Rural Water \$19.50	
Marshall County Cooperative	
\$5,308.50 Marshall County Highway Dept	
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August 31, September 7

Filed in District Court State of Minnesota

STATE OF MINNESOTA COUNTY OF MARSHALL

NINTH JUDICIAL DISTRICT DISTRICT COURT PROBATE DIVISION COURT FILE NO.: 45-PR-22-196

Estate of Mary Dawn Elizabeth Swanson, Decedent

> NOTICE AND ORDER OF HEARING ON PETITION FOR PROBATE OF WILL (ANCILLARY) AND APPOINTMENT OF FOREIGN PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS

It is Ordered and Notice is given that on 9/19/2022, at 8:30 (a.m.), a hearing will be held in this Court at Marshall County Courthouse, Warren, Minnesota, for the formal probate of an instrument purporting to be the Will of the Decedent, dated October 21, 2010, and for the appointment of Lissa Christine Swanson, whose address is #30-10030 Oakmoor Way SW, Calgary, AB T2V4S8, Canada; Julie Linn Corbet, whose address is 48
Chinook Dr SW, Calgary, AB
T2V2P6, Canada; and Bruce
Gordon Swanson, whose address
is 120 Hanover Rd SW, Calgary, AB T2V3J4, Canada, as foreign Co-Personal Representatives of the Estate of the Decedent
(Ancillary) in an UNSUPERVISED
administration.
Any objections to the petition must

be filed with the Court prior to or raised at the hearing. If proper and if no objections are filed or raised, the Personal Representative will be appointed with full power to administer the Estate including the power to collect all assets, to pay all legal debts, claims, taxes and expenses, to sell real and personal property, and to do all necessary acts for the Estate.

Notice is also given that (subject to Minnesota Statutes section 524.3-801) all creditors having claims against the Estate are required to present the claims to the Personal Representative or to the Court Administrator within four months after the date of this Notice or the claims will be barred.

A charitable beneficiary may request notice of the probate proceedings be given to the Attorney General pursuant to Minnesota Statutes section 501B.41, subdivision 5.

BY THE COURT

Dated: August 18, 2022 Jeffrey Remick Judge of District Court

Courtney Hauert Dated: Court Administrator

Attorney for Personal Representative Name: Jeffrey W. Hane Firm: BRINK LAWYERS, P.A. Street: P.O. Box 790
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