

WARREN CITY COUNCIL
PROCEEDINGS

MINUTES – Warren City Council
Regular Meeting April 12, 2022
Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with President John Golden presiding. Council members present: David Weber, Danny Omdahl, Justin Buegler, Jarod Peterson, Mark Wimpfheimer, Mayor Mara Hanel via Zoom. Also present: Shannon Mortenson, Jeff Wohlers, Boone Maruska, Jarda Solc, Nancy Mattson, Matt Linder, Adam Hermanson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Motion was made by Weber, second by Omdahl to accept the agenda as presented. All in favor, Motion carried.

4. Approval of Minutes - Motion was made by Omdahl, second by Wimpfheimer to approve the minutes from the March 29 meeting. All in favor, Motion carried.

5. Engineer’s Report- Boone Maruska was given the floor. A resident meeting for the 4th St. project will be held tomorrow Wednesday, April 13 at 7 PM in the city office. The meeting will cover sanitation, postal services, access, start date, and address any other questions from the residents. The onsite construction managers and engineers will be present at the meeting also. Councilmember Omdahl asked how compaction tests are conducted. The tests are done by an independent company. The samples are pulled from a defined distance in the specs of the project-sometimes 100 to 400 feet.

6. Working Supervisor Report-Jeff Wohlers was given the floor. Staff has been getting equipment ready for spring. Snow removal equipment is ready to go if needed this week.

7. Clerk’s Report- Reviewed.

8. Treasurer’s Report

a. January and Febuary General Ledger –tabled.

b. Pay Bills –Motion was made by Peterson, second by Weber to pay the bills as presented with checks #46043-46097. All in favor, Motion carried.

9. Unfinished Business

a. Mobile Food Truck Policy – excessive electric usage was defined and a new license fee was presented. Motion was made by Buegler, second by Wimpfheimer to approve the policy and license fee . All in favor, Motion carried.

10. New Business

a. Resolution #04122022-01 Land Sale – Last meeting the Public Works Committee recommended to sell the Nordic lot to Northern Plains Property for commercial development for \$1,000. Motion was made by Peterson, second by Wimpfheimer to approve the resolution as presented. Golden abstained due to conflict of interest; Omdahl abstained. All remaining in favor, Motion carried.

b. Resolution #04122022-02 ARPA Standard Allowance-the resolution allows the city to report their ARPA funds as loss revenues less than \$10 million and streamlines the reporting. Motion was made by Peterson, second by Buegler to accept the resolution as presented. All in favor, Motion carried.

c. Resolution #04122022-03 Congressional Spending–applications will be submitted to all three of District 7 US Delegation for \$400,000 grant to help build the childcare facility. Motion was made by Omdahl, second by Buegler to approve the agreement as presented. All in favor, Motion carried.

d. Agreement and Resolution with MnDOT for Tractor–Motion was made by Wimpfheimer, second by Peterson to approve the agreement and resolution as presented. All in favor, Motion carried.

e. Summer Hires –only four applications were received for lifeguards and no manager applications. Mortenson thought there was an interested individual for the manager position but an application was not submitted. The campground hostess position will have the same person doing the work, Missy Hoeft. There are four verbals for summer mowers so they will submit applications for later hire. Motion was made by Wimpfheimer, second by Omdahl to approve the hires as recommended. All in favor, Motion carried.

f. Cemetery Agreement –last meeting council approved the bids for the work. This is the agreement to perform the work at the cemetery. Motion was made by Buegler, second by Weber to approve the agreement as presented. All in favor, Motion carried.

g. ODC Agreements- Motion was made by Weber, second by Peterson to approve the agreements as presented. All in favor, Motion carried.

h. Social Media Policy-this policy came out of the discussion on the archiving of social media. The policy will help safeguard the city when using social media. Motion was made by Omdahl, second by Wimpfheimer to approve the policy as presented. All in favor, Motion carried.

i. Overtime Report- Motion was made by Weber, second by Wimpfheimer to approve the report as presented. All in favor, Motion carried.

j. Ageing Report-none was presented as the report was not generated before calculating the utility bills last month and you can not go back. The Cold Weather Rule ends on April 30. Steps have begun to inform users of the end date.

11. Committee Meetings: None.

12. Future Agenda Item(s)-

13. Adjournment –Motion was made by Peterson, second by Omdahl to adjourn at 7:30 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer
Mara Hanel
Mayor

BILLS

Adam Hermanson.....	\$43.93
Ascendum Machinery Inc.....	\$92.09
Border States Electric Supply	\$1,023.37
Border States Electric Supply	\$2,834.45
Border States Electric Supply.....	\$755.64
Bremer Bank - Cardmember Serv.....	\$674.99
Bremer Bank - HAS	\$1,188.46
Bremer Bank	\$9,732.89
Brink Lawyers, P.A.	\$1,445.00
BSN Sports	\$71.75
Cantaloupe Systems.....	\$7.99
City of Warren	\$16,455.39
CNA Surety	\$100.00
Connecting Point.....	\$1,255.00
Core & Main.....	\$795.22
Core & Main.....	\$5,598.83
Crookston Paint, Glass & Flooring	\$1,287.96
Danelle Klassy	\$70.00
Dave Muirhead.....	\$274.14
Ewing Oil	\$618.27
Fastenal.....	\$856.52
Frontier.....	\$1,057.38
Gopher State One Call	\$4.05
Grand Forks Utility Billing..	\$1,081.24
Hamm's Repair.....	\$35.40
Hardware Hank	\$366.13
Jarod Wohlers	\$18,000.00
Jason Olson	\$274.14
Jeff Wohlers	\$300.00
Jeremy Linnell.....	\$210.40
Jet Stop, Inc	\$313.68
Josh Johnston	\$274.14
League of Minnesota Cities ..	\$399.00
Marcus Steien	\$219.14
Mar-Kit Sanitary Landfill	\$4,455.00
Marshall & Polk Rural Water...	\$16.37
Marshall County Cooperative ..	\$24.75
Marshall County Treasurer.....	\$10,248.42
MidContinent Communications	\$97.83
Minnesota Revenue.....	\$50.00
Minnesota Revenue.....	\$1,285.47
MN Department of Health	\$23.00
MN Department of Health	\$23.00
MN Dept. of Human Services.....	\$8,073.80
MN Municipal Utilities Assoc.	\$6,086.25
MN Pollution Control Agency	\$345.00
NAPA Supply of Warren	\$687.36
Nelson Equipment of TRF, Inc	\$95.64
North Star Assisted Living ..	\$4,797.06
North Star Assisted Living	\$318.00
Northdale Oil Inc	\$386.80
Northern Municipal Power.....	\$127,572.98
Northland Mat Company	\$223.60
Northwest Regional Library.....	\$2,750.00
Occupational Dev Center.....	\$888.21
Patterson Plumbing LLC	\$2,080.00
PERA.....	\$318.00
PERA.....	\$4,906.06
PKM Electric Coop	\$1,260.00
Railroad Management Co III ..	\$313.34
Rokke, Aandal & Associates ..	\$250.00
Ryan Houske	\$210.40
Ryan Houske	\$274.14
Sanitation Products	\$899.74
Select Account	\$40.00
Supermarket Foods	\$142.61
SWS Credit Services	\$22.64
True Value - Warren	\$763.45
TSYS	\$286.29
United States Treasury	\$830.32
United States Treasury	\$7,818.74
Verizon Connect.....	\$16.19
Verizon Wireless (AMI)	\$38.52
Verizon Wireless	\$4.68
Warren Auto Repair	\$5,700.33
Warren Sheaf	\$790.00
Waste Management.....	\$2,972.59
Wikstrom Telecom	\$172.00
Yvonne Bossman.....	\$92.82
Ziegler, Inc.....	\$129.00
Ziegler, Inc.....	\$34.01
Ziegler, Inc.....	\$1,998.72

May 4, 11

Office of the Minnesota Secretary
of State

Certificate of Assumed Name
Minnesota Statutes, Chapter 333

The filing of an assumed name does not provide a user with exclusive rights to that name. The filing is required for consumer protection in order to enable customers to be able to identify the true owner of a business.

EXACT ASSUMED NAME UNDER WHICH THE BUSINESS IS OR WILL BE CONDUCTED: **Sletten Machine**

PRINCIPAL PLACE OF BUSINESS: **222 W. Woodrow St., Grygla, MN 56727 United States**

NAMEHOLDER(S):

Name: Tanner Roy Sletten
Address: 222 W. Woodrow St., Grygla, MN 56727

If you submit an attachment, it will be incorporated into this document. If the attachment conflicts with the information specifically set forth in this document, this document supercedes the data referenced in the attachment.

By typing my name, I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

SIGNED BY: Tanner Roy Sletten
MAILING ADDRESS: 222 W. Woodrow St., P.O. Box 200
Grygla, MN 56727

EMAIL FOR OFFICIAL NOTICES: **krashmaster@outlook.com**

May 11, 18

Filed in District Court
State of Minnesota

STATE OF MINNESOTA
COUNTY OF MARSHALL

NINTH JUDICIAL DISTRICT
DISTRICT COURT
INFORMAL PROBATE DIVISION

COURT FILE NO.: 45-PR-22-89

In Re the Estate of
Bradley Roger Peterson, Decedent

NOTICE OF INFORMAL
APPOINTMENT OF PERSONAL
REPRESENTATIVE AND NOTICE
TO CREDITORS
(WITHOUT A WILL)

TO ALL INTERESTED PERSONS
AND CREDITORS:

Notice is hereby given that an application for informal appointment of personal representative has been filed with the Probate Registrar. No Will has been presented for probate. The application has been granted.

Notice is also given that the Probate Registrar has informally appointed the following:

Name: Roger Arthur Peterson
Address: 2740 93rd Ave NE, Blaine, MN 55449 as Personal Representatives of the Estate of the Decedent.

Any heir, devisee or other interested person may be entitled to appointment as Personal Representative, or may object to the appointment of the Personal Representative. Unless objections are filed pursuant to Minn. Stat. 524.3-607, and the court otherwise orders, the Personal Representative has full power to administer the Estate, including after 30 days from the date of issuance of letters, the power to sell, encumber, lease or distribute real estate.

Notice is also given that (subject to Minnesota Statutes section 524.3-801) all creditors having claims against the Estate are required to present the claims to the Personal Representative or to the Court Administrator within four months after the date of this Notice or the claims will be barred.

BY THE COURT

Dated: April 27, 2022

Courtney Hauert
Probate Registrar

Dated:

Pamala Shaw
Court Administrator

WARREN CITY COUNCIL
PROCEEDINGS

MINUTES – Warren City Council
Regular Meeting April 26, 2022
Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: John Golden, David Weber, Danny Omdahl, Mark Wimpfheimer. Absent: Justin Buegler, Jarod Peterson. Also present: Shannon Mortenson, Brent McMillan, Boone Maruska, Jason Murray, Matt Linder. Following Roll Call, the Pledge of Allegiance to the American Flag was given.
3. Approval of Agenda-Additions under New Business: g. Building Falling Down. Motion was made by Wimpfheimer, second by Golden to accept the agenda with additions. All in favor, Motion carried.
4. Approval of Minutes - Motion was made by Golden, second by Omdahl to approve the minutes from the April 12 meeting. All in favor, Motion carried.
5. Engineer's Report- Boone Maruska was given the floor. The Fourth Street project has started with the milling of the road. The temporary water services will be set up next week and sanitized so they are ready to connect once the weather warms. The underground work could start the following week.
6. Operations Manager Report- Reviewed.
7. Clerk's Report- Reviewed. Mortenson will be gone from Thursday to Thursday of next week. Some days will be PTO and some are meetings in St. Paul. Mortenson testified this morning for the local sales tax option collection increase. There was discussion on the number of years needed to collect the amount. The lobbyist will work with the legislators.
8. Treasurer's Report
a. January and February General Ledger –tabled.
b. Pay Bills –Motion was made by Wimpfheimer, second by Weber to pay the bills as presented with checks #46102-46128. All in favor, Motion carried.
9. Unfinished Business
a. Summer Hires – there are a few more lifeguard applications and the summer mowers all submitted. Motion was made by Golden, second by Wimpfheimer to approve the additional summer hires as presented. All in favor, Motion carried.
10. New Business
a. David Drown Engagement Letter – this letter is needed for David Drown to provide financial services to the city. Motion was made by Golden, second by Omdahl to approve the engagement letter as presented. All in favor, Motion carried.
b. Bond Recommendations and Resolution – Jason Murray was given the floor. All local banks were contacted to provide a bond proposal for the storm sewer portion of the Fourth Street project. The recommendation is to accept Bremer Bank as it has a 5-year call option. For a 20-year bond, this is a nice feature if interest rates decline. The interest rate will be 3.5% and the city would be borrowing \$216,000. Motion was made by Golden, second by Omdahl to accept Bremer Banks proposal and approve the resolution as presented to issue the bonds. All in favor, Motion carried.
c. Resolution Ordering Improvements—a resolution was approved in December but there does need to be 4/5 attendance or 80%. This resolution will satisfy the 4/5 requirement but there is not enough in attendance this meeting either. A special meeting will need to be conducted before May 10 as that is the bond closing date. The bond counsel will be contacted to see if the meeting can be held electronically. The earliest day would be Monday, May 2. Tabled to a Special Meeting.
d. Resolution #04262022-01 LGA Support–Motion was made by Omdahl, second by Wimpfheimer to approve the resolution as presented. All in favor, Motion carried.
e. Resolution #04262022-02 NMPA

Appointments –Motion was made by Wimpfheimer, second by Weber to approve the resolution as presented. All in favor, Motion carried.
f. Transient License Wok 'n' Roll Robert Miller –Motion was made by Weber, second by Golden to approve the annual transient license for \$150 as presented. All in favor, Motion carried.
g. Building Falling Down-A building on Fletcher and 1st St. is falling down. The recent heavy snow made the roof cave in. All electric and gas has been disconnected to the building. There is concern of liability or a fire hazard. The building should be removed. Staff thought the owner's intent was to remove due to the liability. Even if the building is close to the street, it is the owner's liability at risk if someone was injured, etc. due to the deficit of the building.
11. Committee Meetings: None.
12. Future Agenda Item(s)-
13. Adjournment –Motion was made by Wimpfheimer, second by Weber to adjourn at 7:28 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer
Mara Hanel
Mayor

BILLS

Ace Rentall	\$175.00
AE2S	\$8,243.00
AFLAC	\$277.40
AT&T Mobility.....	\$339.68
Border States Electric Supply	\$382.32
Bremer Bank	\$518.17
Colonial Life - Post Tax	\$521.96
Constellation New Energy..	\$4,216.74
Dearborn National	\$208.31
Don Aandal - Taralseth	\$2,250.00
Fastenal.....	\$157.00
Gornowicz Construction, LLC.....	\$1,732.50
Grand Forks Fire Equipment LLC.....	\$42.73
Guardian Pest Control	\$504.55
Hawkins, Inc	\$1,251.61
HealthPartners	\$10,136.46
HealthPartners	\$10,136.46
Jeff Wohlers.....	\$300.00
John Deere Financial	\$421.75
Lind Electric.....	\$870.00
LMC Insurance Trust	\$39,903.00
LMC Insurance Trust-Prop./Casualty .	\$117,462.00
Lynette Sinn.....	\$250.00
Marshall County Sheriffs Dept.	\$13,261.25
Minnkota Power Cooperative	\$1,310.43
MN - Office of Pipeline Safety.	\$52.66
MN Fire Service Certification	\$720.00
Nationwide	\$20.00
North Star Manor.....	\$154.35
Patricia Fayette.....	\$1,850.00
Phil the Bulder LLC	\$786.00
Powerplan.....	\$162.46
RMB Environmental Lab	\$50.00
Sanitation Products	\$251.33
Team Laboratory Chemical, LLC	\$3,384.50
USABlueBook.....	\$205.34
Ziegler, Inc.....	\$431.11

MINUTES – Warren City Council
Special Meeting May 2, 2022
Call to Order

A. Meeting of the Warren City Council was held commencing at 12:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Jarod Peterson, Justin Buegler (via Zoom), Mark Wimpfheimer (via Zoom). Also present: Steve Reller, Brent McMillan, Jason Murray (Zoom). Absent: Danny Omdahl. Following Roll Call, the Pledge of Allegiance to the American Flag was given.
1. Resolution Ordering Improvements-this resolution officially orders the Fourth Street Improvements with 4/5 attendance of Council. The previous order had only 3/5 attendance. Motion was made by Golden, second by Weber to approve the resolution as presented. All in favor, motion carried.
Motion was made by Peterson, second by Golden to adjourn the meeting at 12:25 PM. All in favor, motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer
Mara Hanel
Mayor

WARREN-ALVARADO-OSLO SCHOOL BOARD PROCEEDINGS

REGULAR BOARD MEETING (Monday, April 11, 2022)

Opening
Procedural: Call to Order
In Attendance: Nikki Peterson-Chair; Jeff Steer-Vice Chair; Mark Jones-Clerk; Darby Boe-Treasurer; Sally Roller-Director; Marshall Westberg-Director; Jordan Johnson-Director.
Procedural: Pledge of Allegiance was spoken
Discussion: Open Forum- no one spoke
Approval of Minutes
Action, Minutes: 2.1 Approval of Minutes March 14, 2022, Regular School Board Meeting
Recommended Action: Motion by: Roller Second by: Steer to approve the minutes of the March 14, 2022, Regular Meeting to include the following: CU
Approval of Agenda
Action, Procedural: Approval of Agenda
Recommended Action: Motion by: Roller Second by: Boe to approve the agenda as presented or amended to include the following: CU
Approval of Finances
Action, Reports: Approval of Finances
Recommended Action: Motion by: Jones Second by: Boe to approve payment of the Bremer Credit Card in the amount of \$3,486.75; bills in the amount of \$179,615.82, checks #73737-7383; Void check amount \$521.00; wires in the amount of \$308,995.53; payroll in the amount of \$305,659.53; and student activity report.
Enrollment
Information, Reports: 5.1 2021/22 Student Enrollment K-6 276; 7-12 226 Total 502
Reports
High School Principal Report- verbal by Princiapal Ben Miska
High School Principal Report Monday, 4.11.2022 Staffing
1. Jane Strand Ag Teacher
a. Would like to add FFA to Master Agreement-Similar to when FACS was added
i. 5.5% of the base of 22/23 would be \$2,340.25
b. Also would like to have a 1 time budget to bolster the program-Similar to when FACS was added i. \$20,000
c. Summer Staff Development to start the program-One time expense, have budget remaining for this school year in HS i. 21 days x \$160 ≈\$3,360
2. High School Teachers for the 22/23 school year & beyond
a. Art, Special Education (2), Activities Director, JH Football Coach, Robotics Coach
3. 1 Paraprofessional for the remainder of the 21/22 school year
4. Need subs-Especially para subs Events/Meetings
1. Ben at in-person Principal Meeting in TRF on Tuesday, April 12
2. ICON Meeting Tuesday, April 12 7:00-9:00 PM
3. Juniors took real ACT on April 5
a. Practice ACT 32 juniors averaged 20.66
b. Practice ACT 24 sophomores averaged 20.04
4. 32 seniors will graduate pending finishing up course-work
a. Seniors last day of courses is Tuesday, May 24
b. Wednesday, May 25
i. Practice for Graduation
ii. Senior Day during school
iii. Scholarship Night 6:00 PM
c. Friday, May 27
i. Senior Breakfast 8:30 AM
ii. Parade 5:00 PM
iii. Graduation 7:00 PM
Great Things at WAO High School the past month
1. Esports
a. The team of Aaron Kostrzewski, Austin Wittman, Jacob Cobb, and Kenny Johnson earned a berth to the in-person State Tournament in Grand Forks April 1-2.
b. They took 4th
c. I attended some of the competition on Saturday
d. Students would like to explore adding games
e. 19 students participated this year, only 1 senior
f. Josh Benson was manager this year, he advised having someone on site next year
2. Eli Johnson took 2nd at Sub-Sections Speech and will advance to Sections on April 12
3. Students of the Quarter 3
a. Grades 6-8-Noah Sedlacek
b. Grades 9-11-Savannah Bishop
c. Grade 12-Paige Jadeke
4. Staff of the Quarter 3-Kelsey Deschene
Upcoming
1. Band & Choir large group contest Wednesday, April 13 in Crookston
2. No School April 15
3. MCAs
a. Reading (Grades 3-8, 10) week of April 18
b. Math (Grades 3-8, 11) week of April 25
c. Science (Grades 5, 8, 10) week of May 2
4. Musical-Matinee April 21, Performances April 22-23
5. Prom-April 30
6. Teacher Appreciation May 2-May 6
7. 6th Grade Trip-May 13
a. Meet with Mr. Wall and Mr. Desrosier to discuss trip plans
i. Going back to traditional trip
8. Meeting with staff to plan Summer School for students who will need and be asked to attend
a. Letters have been sent to parents inviting students in
b. Grades 6-8 Skill Building
c. Grades 9-11 Credit Recovery
Elementary Principal Report by Principal Kelsey Johnson
April 11th, 2022 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT What's Happening at WAO Elementary
● Recommending Megan Vigen for Elementary Classroom Teacher
● BA Elementary Education | MN Elementary Ed Licensure
● 14 years of classroom experience - Title Math, 2nd/3rd Grade
● Math Instruction, Behavior/Classroom Management, Responsive Classroom Techniques, and Technology
● Quarter 3 Recognition Assembly
● Congratulations to Missy Jones - Q3 PONY PRIDE AWARD Winner
● Student Recognitions - Henry Stinar, Luke Bergh, Brooklyn Solberg
● Staff Recognitions - GERALYN Loeslie, Annie Olson, Stacy Hanson
● Kid's Heart Challenge
● Goal - \$6500 | Raised - \$8418 | Proceeds go to the American Heart Association
● 1st Place - Julia Nelson, 2nd Place - Damian Solom, 3rd Place - Josh Jacobson
● WAO Grandparents
● Thank you to Foster Grandma Deb Stinar for organizing 15 volunteer grandparents to join us twice a week for the remainder of the year to work with students.
● Focus areas - Academic Support -Literacy/Math/Work Completion/Challenge, Social-Emotional - Create Connection/Postive Role Model
Open Positions for 21/22 & 22/23 School Year
● Special Education Teacher (22/23) - Elementary -

Interviews Schedule for April 14th
● Substitute Teachers & Paraprofessionals Upcoming Dates of Importance
Monday, April 18th - MAKE UP SNOW DAY - All students have school this day April 20th-21st - MCA Reading Thursday, April 21st @ 1 PM - Musical Matinee April 26th-27th - MCA Math
Friday, April 29th - 5th Grade Poetry & Punch (Parents/Families invited - more info coming) Friday, May 6th @ 1:30 PM - Talent Show
May 3rd-4th - MCA Science May 3rd-17th - MAP Testing Friday, May 13th - Bike Safety Presentation @ 2:00 PM Monday, May 16th @ 6:30 PM - Linder PreK Program Tuesday, May 17th @ 6:30 PM - Bergman PreK Program
Wednesday, May 18th - Elem Track & Field Day (May 23rd as a weather backup day) Thursday, May 19th - 5th Grade Transition Day (Mr. Miska will send info home with students) Friday, May 20th - EMS Day Thursday, May 26th - 5th Grade Graduation @ 1:30 PM Tuesday, May 31st - Little Ponies Screening & Application Day Wednesday, June 1st - PreK Kick-off Thursday, June 2nd - PARK DAY! & Last Student Day
Superintendent Report-verbal report by Superintendent Kirk Thorstenson
Superintendent Board Report April 11, 2022 Kirk Thorstenson
Community & Family Growth and Engagement ICON community committee meetings
- a number of "blueprint" options for consideration
- Ben, Kelsey, Missy met with ICON to condense ideas
- enrollment projections w/current census data Finance & Facilities
Elementary classroom space in 2022/23
- Buffalo/Hanover unit - costly move/aging structure
- Satellite Shelters Inc. purchase - moving forward working on location & coding; Britton, Mark, Kelsey & Mike Cheney; MN Dept. of Labor & Industry; State Fire Marshall, Minnesot Department of Ed. & Superintendents.
Staff Growth, Achievement & Support
Technology position: interviewed and offered position; work on negotiations for May approval.
Agricultural program: plan for summer work & start up budget; Future Farmers of America (FFA); work w/ negotiations committee for May 22/23
Strategic Planning - update Reviewed the Strategic Plan for 2021-2026. Strategic Plan update 4 11 22
Board Committees
Jones- Facilities meeting.
a. Recommending to not move forward w/Hanover unit for mobile classroom.
b. Auditorium project recommending to board to put seating on hold while working w/ICON. Seats have been picked out & cost.
Johnson- Ed FD.
Meeting on the 16th Annual Meeting. Thank you to Teachers for all they do.
Pam Jubie has resigned and Jessica Severson is joining the next meeting.
Personnel
Action: Resignation - Ben Miska - Assistant Football Coach
Recommended Action: Motion by: Jones Second by: Westberg to accept the resignation of Ben Miska as assistant football coach. CU
Action: Faith Neuschwander - child care leave
Motion by: Boe Second by: Steer to grant Faith Neuschwander Child Care leave for the remainder of the 2021/22 school year.
Leave to begin Monday, May 9, 2022 and end Friday, June 3. (approx. 4 wks.) CU
District Business
Action, Minutes, Procedural: Certificate of Deposit renewal
Recommended Action: Motion by: Boe Second by: Jones to draw \$1,250,000 from the Money Market account adding to the Certificate of Deposit at renewal with Bremer Bank for 6 months at .85%. CU
Discussion - Board Work sessions
An idea for consideration is to have an additional WORK SESSION meeting to periodically provide information on Strategic Planning & Committee work.
Dates for consideration:
Monday, May 2
Monday, August 1
Monday, October 3
Monday, December 5
- Same time as Regular Board meetings 7PM
- Dates would be posted in the Warren Sheaf
- Agendas will be set with discussion items and pressing action items only.
Discussion, Procedural:Meeting Closed for Superintendent evaluation Motion to move to closed session.
Motion by Roller Second by Boe to close for Superintendent evaluation.
Motion to reopen meeting @1024pm
Motion by Westberg Second by Boe to reopen meeting.
Important Dates
Information:April Communication & Events
April:
11- School Board meeting @ 7PM
12- Baseball vs. Mahnomen
ICON Community Committee mtg @ 7:00 PM
13- Large Group Band & Choir Contest in Crookston
14- Baseball @ Northern Freeze Softball @ Lake Park- Audubon
15- No School - Good Friday 18 - Softball @ Sacred Heart 19 - Track @ EGF
Softball vs. East Polk
21- Boys Golf @ Northern Freeze Girls Golf @ BGMR
Varsity Track @ EGF JH Track @ Mahnomen Baseball @ Ada-Borup
Softball vs. Red Lake Falls
ICON Community Committee mtg @ 7:00 PM
22- High School Musical Baseball vs Fosston
23- High School Musical
25- Baseball vs. Kittson Central Softball vs Blackduck
26- Track vs. TRF
Baseball @ Red Lake Falls Softball vs. Sacred Heart
28- JH Track @ Bagley Softball @ Grafton
ICON Community Committee mtg @ 7:00 PM
29- Mid-Quarter #4 Baseball vs. TRF
Softball @ Fertile-Beltrami Track @ TRF
30- Prom Adjourn
Action: Adjourn. Next Meeting will be May 9th, 2022 at 7:00 pm in the H.S. Multipurpose room.
Recommended Action: Motion to adjourn at 10:25pm: Motion by:Steer Second by:Boe Next Meeting will be May 9, 2022 at 7:00pm in the H.S. Multipurpose room. CU

WORK SESSIONS (Monday, May 2, 2022)

Opening
Procedural: Call to Order
In Attendance: Nikki Peterson-Chair; Jeff Steer-Vice Chair; Mark Jones-Clerk; Darby Boe-Treasurer; Sally Roller-Director; Marshall Westberg-Director; Jordan

Johnson-Director.
Procedural: Pledge of Allegiance was spoken.
Approval of Agenda Action,
Approval of Agenda
Recommended Action: Motion by:Boe Second by: Steer to approve the agenda as presented or amended to include the following:CU
District Business
Action, Minutes, Procedural: Discussion - Band Trip 22/23 - Molly Fridstrom
Molly Fridstrom, band teacher, gave a presentation about the band trip for 2023. Covered in the presentation was Trip Agenda, Cost, Fundraising and educational experience the students will receive.
Discussion- Hire Full Year District Substitute Teacher for 22/23 school year.
Discussion was held with the request to look at hiring a full time sub for the school year 22/23. During the school year there is a need almost daily for a sub between the High School and Elementary School in various positions. High School Principal Miska spoke to the need and Elementary Principal Johnson confirmed the need.
Informational: Superintendent recommend to commit ESSER III funds to future building projects. Total of \$513,845.46 (Response to COVID-19)
1. Modular/Portable Classroom-\$175,000
2. Auditorium Seating-\$292,500.00
3. High School HVAC- \$45,345.46
We received pre-approval in October from MDE with the submission of budget. Discussion was held.
Discussion- 6th Snow Day in (21/22 April 13, 2022)
The school year used 6 days for 'snow days'. 4 snow days have been built into the 21/22 school year calendar. 1 day has been made up on April 13, 2022.
Recommendation and motion for the 6th day will be on the agenda of the May 9th, 2022. Discussion was held.
Mark Jones- Mark wanted to recognize the WAO Teaching staff for the wonderful job they do, with it being Teacher Appreciation Week.
Motion to move the meeting to closed session.
Motion by Roller, Second by Boe. moved to close session.
Motion by Johnson Second by Steer to move out of closed session at 9:05pm Adjourn
Action: Adjourn at 9:06pm. Next Meeting will be May 9th, 2022 at 7:00 pm in the H.S. Multipurpose room.