

WARREN CITY COUNCIL PROCEEDINGS

MINUTES Warren City Council Regular Meeting January 10, 2017 Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor David Erickson presiding. Council members present: Mark Wimpfheimer, Chris Derosier, Jarod Peterson, John Golden, Justin Buegler. Absent: Cam Fanfulik. Also present: Shannon Mortenson, Nancy Mattson, Jon Linnell, Michaun Shetler, Judy Bernat. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. Approval of Agenda- Under New Business: k. Community Center Lease. Motion was made by Wimpfheimer, second by Peterson to accept the agenda with changes. All in favor, Motion carried.

4. Approval of Minutes- Motion was made by Golden, second by Derosier to accept the minutes from the December 13 meeting. All in favor, Motion carried.

5. Engineer's Report- Jon Pauna has resigned and Adam Johnson is the new engineer assigned to the city.

6. Working Supervisor Report- Reviewed.

7. Clerk's Report- Reviewed.

8. Treasurer's Report

a. December General Ledger- reviewed.

b. Bills Paid/Checks Issued in December- reviewed.

c. Pay Bills -Additional bills were added and highlighted. Motion was made by Golden, second by Wimpfheimer to pay the bills as presented with checks #38374-38426 and approve reports above. All in favor, Motion carried.

9. Unfinished Business

a.

10. New Business

a. Judy Bernat& Michaun Shetler from Good Samaritan Society-Judy and Michaun were given the floor. Judy is the administrator at Good Samaritan Nursing Home and Michaun is the housing manager for the Assisted Living in Warren and East Grand Forks. Judy explained that the facility only has staff for 30 residents. They are licensed for more but don't have the staff required. The Assisted Living has increased tenants. NorthStar and Good Sam are using traveling CNAs to fill the empty shifts. The facilities need workers and their plea was to let the community know this. The wages have been increased at the facility and there is a nice benefit package. Council thanked them for the update on the staffing.

b. Resolution #1102017-01 Accepting Donation- Motion was made by Wimpfheimer, second by Buegler to accept the resolution as presented. All in favor, Motion carried.

c. Resolution #1102017-02 Bremer Application- Motion was made by Peterson, second by Golden to accept the resolution as presented. All in favor, Motion carried.

d. Resolution #1102017-03 Annual Appointments- Motion was made by Peterson, second by Derosier to accept the resolution as presented. All in favor, Motion carried.

e. Appoint WEDA Member-WEDA is recommending the appointment

of Jon Linnell to a 6-year term on the board. Motion was made by Golden, second by Wimpfheimer to accept the appointment as recommended. All in favor, Motion carried.

f. Employee Evaluations- The spreadsheet was reviewed for goal setting and step increase recommendations. Motion was made by Peterson, second by Buegler to accept the goals as presented and increase wages as recommended per the step system. All in favor, Motion carried.

g. Hire Rink Manager and Attendants- Motion was made by Wimpfheimer, second by Golden to hire Kellen Nordling as Rink Manager and Morgan Bartels, Dakota Howard, Kia Maurstad, Alex Porter, Madi Wurtzel, Ethan Woinarowicz as rink attendants. All in favor, Motion carried.

h. PTO and Overtime Reports- Motion was made by Buegler, second by Derosier to approve the reports as presented. All in favor, Motion carried.

i. Work Orders- reviewed.

j. Ageing Report- reviewed.

k. Community Center Lease-a new lease was drafted by Don Aandahl which would extend for an additional 30 years. Motion was made by Golden, second by Peterson to enter into the lease with Don Aandahl for the Community Center. All in favor, Motion carried.

11. Committee Meetings - Public Works Committee met to discuss the Activity Complex, Pool House and Power Plant. The activity center plan was reviewed and still need to fine tune the design and finalize costs for building. The pool house is still in discussion. The power plant could be dismantled but committee would like to see what it would cost to retrofit for storage.

12. Future Agenda Item(s) -

13. Adjournment -Motion was made by Golden second by Peterson to adjourn at 7:25 p.m. All in favor, Motion carried.

David Erickson, Mayor
Shannon R. Mortenson
City Administrator/
Clerk-Treasurer

BILLS

Acme Electric	55.99
Altec Industries, Inc.	302.74
Constellation NewEnergy	
Gas Division, LLC	3,075.23
Don Aandal-Taralseth	2,000.00
Energy Economics, Inc.	45.42
Flaherty & Hood, P.A.	258.75
Gopher State One Call	100.00
Hawkins, Inc.	636.00
Irby Tool & Safety	272.31
J.P. Cooke Company	100.50
John Deere Financial	5.19
Locators & Supplies, Inc.	191.88
Lynette Sinn	200.00
Marco	608.70
Marshall County Sheriff's	
Dept.	13,261.25
Minnesota Municipal	
Utilities Assoc.	2,897.00
Northwest Regional	
Library	2,500.00
NWSC Programs	126.00
Patricia Fayette	1,650.00
POWERPLAN	671.26
RMB Environmental Lab.	43.00
Town & Country P & H.	2,658.86
US Bank	24,320.00